

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND/OR CORRECTION*

**BUDGET COMMITTEE MEETING: May 20, 2024 at 7:00P.M.**

**Silverton Station 1**

### **I. ROLL CALL**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer (*Zoom*)  
Ryan Bielenberg, Director  
Dixon Bledsoe, Director

Greta Ossman, Committee Member (*Zoom*)  
Jon Debo, Committee Member  
Gordy Jensen, Committee Member  
Fred Bridgehouse, Committee Member (*Zoom*)  
Nick Robinson, Committee Member

### **IN ATTENDANCE**

Budget Officer Miles, Office Administrator Cantu, AC Veit, FF Miller, Lt. Brown

### **II. CALL MEETING TO ORDER**

Board President Les Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### **III. INTRODUCTIONS**

The meeting was held in person as well as Zoom, introductions were made by each individual present for the budget meeting.

### **IV. BUDGET COMMITTEE CHAIR ELECTIONS**

President Von Flue opened nominations for Committee Chairman. Committee Member Debo nominated Committee Member Jensen for Chairman. Committee Member Bridgehouse seconded the nomination. With no other nominations for Chairman, the motion to elect Gordy Jensen as Budget Committee Chairman passed 9 Aye, 0 Nay. Committee Member Ossman appeared on Zoom at 7:15pm after nomination and votes were recorded.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye, Budget Committee Chair Jensen: Aye, Budget Committee Member Debo: Aye, Budget Committee Member Bridgehouse: Aye, Budget Committee Member Robinson: Aye, Budget Committee Member Ossman: Not Present)*

### **V. GOALS FOR 2024-2025 BUDGET**

Chairman Jensen allowed Chief Miles to provide a brief statement regarding the budget with the committee. With no questions or additional discussion from the committee, Chairman Jensen preceded with individual fund reviews.

### **VI. FUNDS REVIEW**

The budget committee began the meeting by summarizing each fund.

**Fund 22 - Debt Service**

Budget Officer Miles explained that the fund is used to repay the District's bond liability. The fund is used to issue payments for the 2015 Bond that was passed on May 19, 2015. No questions were brought forth by the budget committee.

<b>Proposed Revenue</b>	<b>\$425,718</b>
Bond Principal Expense	\$320,000
Bond Interest Expense	\$44,776
Unappropriated Ending Fund Balance	<u>\$60,942</u>
<b>Fund 22 Total</b>	<b>\$425,718</b>

**Fund 24 - Volunteer Incentive Plan**

Budget Officer Miles explained that this fund was established for the purpose of providing the volunteer members of the District an incentive benefit to recognize activity and years of service. The money for Fund 24 is transferred from Fund 25. Chief Miles answered minimal questions asked by the budget committee.

<b>Proposed Revenue</b>	<b>\$15,100</b>
Payroll Related Expenses	<u>\$15,100</u>
<b>Fund 24 Total</b>	<b>\$15,100</b>

**Fund 25 – General Fund**

Budget Officer Miles reviewed the information presented in General Fund 25 with budget committee members. Chief Miles answered various questions asked by the budget committee.

<b>Proposed Revenue</b>	<b>\$3,608,062</b>
Payroll Related Expenses	\$1,539,576
Material Supplies & Expenses	\$840,886
Capital Outlay	\$137,500
Contingencies	\$100,000
Transfer Out (Fund 24)	\$15,100
Transfer Out (Fund 29)	\$100,000
Transfer Out (Fund 31)	\$50,000
Unappropriated Ending Fund Balance	<u>\$825,000</u>
<b>Fund 25 Total</b>	<b>\$3,608,062</b>

**Fund 29 - Reserve Fund**

Budget Officer Miles reviewed the information presented in Fund 29, the Reserve Fund, with the budget committee members. Chief Miles answered various questions asked by the budget committee.

<b>Beginning Balance</b>	<b>\$799,263</b>
Transfer in Revenue Fund 25	\$100,000
Building Expense	\$58,000
Equipment Expense	\$27,000
Apparatus Expense	<u>\$193,000</u>
<b>Reserved for Future Expenditure</b>	<b>\$621,263</b>

**Fund 30 – Capital Projects**

Budget Officer Miles reviewed the information presented in Fund 30, the Capital Projects Fund, with budget committee members. Chief Miles answered minimal questions asked by the budget committee.

<b>Proposed Revenue</b>	<b>\$45,926</b>
Capital Outlay Expense	\$45,926
<b>Fund 30 Total</b>	<b>\$0</b>

**Fund 31 – Personnel Expense Reserve**

Budget Officer Miles reviewed the information presented in Fund 31, the Personnel Expense Reserve Fund, with budget committee members. Chief Miles answered minimal questions asked by the budget committee.

<b>Beginning Balance</b>	<b>\$582,437</b>
Transfer in Revenue Fund 25	\$50,000
Grant Revenue	\$35,000
Payroll Related Expenses	\$158,779
<b>Reserved for Future Expenditure</b>	<b>\$508,658</b>

**VII COMMITTEE TOTAL BUDGET VOTE**

Chairman Jensen called for a motion to approve the 2024-2025 fiscal year budget as presented, Funds 22, 24, 25, 29, 30, 31 and the property taxes it contains at the rate of \$1.0397 per \$1,000 of value for operating purposes and in the amount of \$381,964 for general obligation bond debt service. Committee Member Debo made the motion. Vice President Palmer seconded. The motion passed 10 Aye, 0 Nay.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye, Budget Committee Chair Jensen: Aye, Budget Committee Member Ossman: Aye, Budget Committee Member Debo: Aye, Budget Committee Member Bridgehouse: Aye, Budget Committee Member Robinson: Aye)*

**VIII ADJOURNMENT**

With no further business to come before the committee, President Von Flue closed the meeting at 7:29 p.m. on May 20, 2024.

Approved this 11th day of June, 2024.



President

Minutes recorded and prepared by Candace Cantu