

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. May 14, 2024  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer (*Zoom*)

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### ABSENT:

*All Directors were present.*

### MEMBERS IN ATTENDANCE:

Office Administrator (OA) Cantu, FF/EMT Miller, AC Veit, FF Isherwood, FF/EMT Savage, BC Terhaar, Lt. Brown

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### III. PLEDGE OF ALLEGIANCE

### VI. APPROVAL OF MINUTES:

#### a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the April 9, 2024 board meeting as corrected. Director Bielenberg seconded the motion. The motion carried unanimously.

### VII. OPEN FORUM:

Vice President Palmer shared her appreciation with the crew who assisted with putting up the hanging flower baskets around town.

### VIII. OLD BUSINESS:

#### a) **Board Policies 101-107**

President Von Flue stated he had made a couple suggestions to OA Cantu for her review and editing. President Von Flue invited other directors to submit any recommendations to OA Cantu.

**IX. FINANCE OFFICER'S REPORT:**

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Vice President Palmer asked for clarification about the expense vs. budget report, specifically the travel budget. OA Cantu explained that there had been more interest in the board attending conferences than in previous years. Vice President Palmer asked about grant expenditures. OA Cantu explained that the budget reflected anticipated grants that might be received; however, if the grant was not received, the monies would not be expensed.

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded. The motion carried unanimously.

**X. CHIEF'S REPORT**

- a) Monthly Report**

AC Veit stated that the Chief's Report could be found in the board packet and could attempt to answer any questions the board had. No comments or questions were asked by the board.

- b) Administrative Assistant Vacancy**

AC Veit provided a brief update about the Administrative Assistant position. AC Veit shared that Kaylee Spencer was hired and started on Monday, May 13, 2024. AC Veit recognized the time and work both Lt. Brown and OA Cantu put into the hiring process, with additional commendation for how smoothly the process went.

- c) Mother's Day Breakfast**

AC Veit thanked the Association for all of the work they put into the Mother's Day Breakfast. AC Veit said that it went very well this year and that the community really enjoyed it.

**XI. NEW BUSINESS:**

- a) OFDDA Conference in Sunriver**

President Von Flue stated that the OFDDA Conference was in November and reminded directors that they need to let OA Cantu know if they planned to attend. President Von Flue stated that he would not be attending.

**XII. ITEMS PENDING:**

- a) Budget Meeting**

President Von Flue announced that the budget meeting was on May 20<sup>th</sup> beginning at 7:00pm at Station 1. OA Cantu stated that budget packets had been delivered and was available on the website.

**XIII. ADJOURNMENT:**

President Von Flue shared his appreciation once more with the work and commitment demonstrated by staff and volunteers. With no further business to come before the board, the meeting was adjourned at 7:11 p.m.

Approved this 11<sup>th</sup> day of June, 2024.

Les Umble

President

Minutes recorded and prepared by Candace Cantu