

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. September 12, 2023  
Silverton Fire District Station #1 (Silverton)

**I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

**ABSENT:**

*All Directors present.*

**IN ATTENDANCE:**

Chief Miles, Office Administrator Cantu, FF Miller (*via Zoom*), FF Hughes (*via Zoom*), Lt. Training & Volunteer Coordinator Brown, FF Peterson (*via Zoom*), AC Veit (*via Zoom*), AC Grambusch (*via Zoom*), BC Terhaar,

**II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

**III. PLEDGE OF ALLEGIANCE**

**VI. APPROVAL OF MINUTES:**

**a) Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the August 8, 2023 board meeting as written. Vice President Palmer seconded the motion. The motion carried unanimously.  
(*President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye*)

**VII. OPEN FORUM:**

Director Bledsoe requested to discuss supporting the school bond as a District. President Von Flue suggested to move the discussion under New Business as a topic to discuss further.

**VIII. OLD BUSINESS:**

**a) OFDDA Conference Registration**

President Von Flue withdrew his interest in attending the conference. The Board agreed to register themselves via the OFDDA website. Office Administrator Cantu confirmed that the rooms were reserved.

**IX. FINANCE OFFICER'S REPORT:**

- b) Check Summary**
- c) Departmental Expense Report**
- d) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bielenberg seconded the motion. The motion carried unanimously.  
*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**X. CHIEF'S REPORT**

**a) Asset Detail Report**

Chief Miles reviewed the fixed asset detail report with the Board. Chief Miles stated that the detail contributed to the final audit report. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Chief Miles pointed out that vehicles, equipment, buildings and improvements have an expected life and follow a depreciation schedule. This accumulated depreciation is subtracted from the overall total of capital assets and results in a net position of capital assets. Land and construction in progress are not depreciated.

**b) Chief's Report**

Chief Miles provided a brief overview of the Chief's Report that was distributed during the board meeting. Minimal discussion was had regarding call volume and response. Chief Miles reported that the District completed assessments for 9 FF-EMT applicants and looked forward to scheduling Chief interviews after scoring.

**c) Board Endorsement**

The Board discussed whether the Board should endorse the school bond and come up with a unified statement. After discussion, the Board agreed to add the topic to the agenda at the next board meeting under Old Business to discuss further. Discussion to include whether the Board can use District resources to advocate for the bond measure.

**XI. NEW BUSINESS:**

**a) Board Policies 500 Series**

Vice President Palmer made a motion to rescind Policy 505 Court Ordered Community Service after 30-day review. Director Bledsoe seconded the motion. The motion passed unanimously. President Von Flue requested that the Board contact Office Administrator Cantu with any suggested changes to Policy 502.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**b) Review Draft Work Session Agenda**

Chief Miles stated that the agenda would include review of the work product by GIS involving call response and further review of policies 201, 301, and 302.

**XII. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:45 p.m.

Approved this 10th day of October, 2023.

Les Unblue

President

Minutes recorded and prepared by Candace Cantu