

SILVERTON FIRE DISTRICT BOARD WORK SESSION MINUTES

March 12, 2024, 10:00 a.m.
Silverton Station # 1

*A subject summary shall be presented during the
March 12, 2024 Regular Board of Directors Meeting*

I ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice-President
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director
Ryan Bielenberg, Director

ABSENT:

All Directors are present.

IN ATTENDANCE:

Chief Miles, Office Administrator (OA) Cantu, AC Veit, FF Peterson, FF Hughes, Lt. Brown

II CALL TO ORDER & PLEDGE OF ALLEGIANCE:

The meeting was called to order by President Von Flue at 10:00 a.m.

III DISCUSSION:

3.1 **STANDARD OF COVER**

Chief Miles reported that despite previously receiving average response times, exporting actual response times from Metcom continued to pose difficulties. Metcom acknowledged the issue, citing an inability to export the necessary data, and promptly submitted a help ticket to their provider for resolution. In the meantime, Chief Miles mentioned awaiting assistance from ESO for additional reports and had enrolled in training to independently extract data from ESO. The draft of the Standard of Cover awaited the inclusion of response time data. Chief Miles pledged to follow up with Metcom within the next 30 days to ascertain the status of the issue, with the aim of eventually submitting the data to GIS for response time analysis. The Board would convene at a later date to deliberate on whether to publish the Standard of Cover on the website.

3.2 **STRATEGIC PLAN PROGRESS DISCUSSION**

Chief Miles presented each goal to the Board for review. Vice President Palmer inquired about the accessibility of Silverton Fire District's emergency response plan for community disaster planning. AC Veit shared that although the District had a response plan, there was not one for a community response plan and emphasized the importance of focusing on community preparedness and sharing resources and tools with the public. Ryan highlighted the initial purpose of National Night Out as a platform for educating the public

about disaster preparedness. OA Cantu mentioned that campaigns, coordinated with OSFM, are regularly scheduled and disseminated via the website and Facebook, with the District Resource page serving as an additional source of information.

Director Bielenberg proposed that Chief Miles create a template that outlined a direction the District should head in the next 5 to 10 years, based off his knowledge and wisdom in lieu of a Strategic Plan.

Goal 3 encountered a setback as consensus couldn't be reached on Tour of Duty, leading to a pause in progress. Vice President Palmer recommended either suspending the goal or modifying it to accurately reflect ongoing efforts rather than maintaining an unresolved goal. Chief Miles assured the Board that volunteer participation and response capabilities were being monitored, with the current response being satisfactory. Chief Miles suggested keeping the goal open for reassessment and seeking opportunities such as grants for supplemental pay. The discussion included the consideration of volunteer stipend pay, which may necessitate transitioning to an accountable plan. Such a plan would provide reimbursement for common eligible expenses or could involve a LOSAP (Length of Service Award Program) plan.

A future board work session is planned to discuss the Strategic Plan, propose revisions, additions, and/or reconvene the strategic planning committee.

3.3 CHIEF EVALUATION

Vice President Palmer presented the comments and ratings from Chief Miles' evaluation to the board. After thorough review, it was determined that Chief Miles consistently meets expectations, and no further comments or goals were raised by the board. There was no additional discussion among the board members, nor were there any questions or comments from Chief Miles or the staff. The board is prepared to proceed with a motion during the upcoming board meeting later that evening.

3.4 REVENUE & EXPENSE PROJECTION

Revenue versus expenditure was presented, indicating that the District will not receive expected revenue as projected. Despite factoring in a 4% assessed value increase, the actual assessed value increase stands at 3.4% resulting in a .6 percent shortfall. It is anticipated that Fund 22 will receive the anticipated tax revenue, enabling the fulfillment of interest payments in June. Any budget grant revenue not received will correspondingly not be expended.

Moving forward, the budget cycle for 2024-2025 will proceed with a conservative growth projection of 3%. Requests for salary comparisons have been submitted to other Districts but response has been slow. The intention is to present detailed information on salaries and benefits during the April board meeting.

IV **Adjournment:**

The work session was adjourned at 11:42 a.m.

Approved this 9th day of April, 2024.

Les Umfreville

President

Minutes recorded and prepared by Candace Cantu