

SILVERTON FIRE DISTRICT REGULAR BOARD MEETING

January 14, 2025 at 7:00 P.M.

Silverton Fire District (St. #8) – 490 3rd St., Scotts Mills, OR 97375

AGENDA

A copy of the board packet is available at www.silvertonfire.com. In accordance with House Bill 2560, the meeting will be held in person & electronically using the Zoom web conference platform. Please submit written comments to candace.cantu@silvertonfire.com by 5:00pm on Monday, January 13, 2025. Comments received will be shared with the Board of Directors and included in the record. The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should contact the Office Administrator 48 hours prior to the meeting date at (503) 873-5328 or by email at candace.cantu@silvertonfire.com.

Zoom Link: <https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

Meeting ID: 813 0844 0282

Passcode: 315674

I. ROLL CALL

Les Von Flue, President Rob Mengucci, Secretary-Treasurer Dixon Bledsoe, Director
Stacy Palmer, Vice-President Ryan Bielenberg, Director

II. CALL MEETING TO ORDER

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

a) Regular Board Meeting of December 10, 2024

V. OPEN FORUM

This is the sole opportunity for public comment during this regular board meeting, unless a specific public hearing is scheduled. The Silverton Fire District values and encourages public input. Please direct your comments to the Board of Directors as a group rather than to individual members. Avoid addressing staff or other members of the audience. Actions on issues raised in Open Forum are restricted by the Oregon Public Meeting Law. The Board of Directors may request staff to investigate the matter and schedule it for further discussion at a later time. Each individual is allotted three (3) minutes for their comments.

VI. OLD BUSINESS

a) Board Work Session, January 20, 2025, (Cancelled, need to reschedule.)

VII. FINANCE OFFICER'S REPORT

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT

a) Chief Report
b) OGEC Public Meeting Law Training, March 6, 2025
c) Annual Awards Banquet, February 15, 2025, 6:00pm, Oregon Garden

IX. NEW BUSINESS

X. ITEMS PENDING

a) SDAO Conference February 7th – 9th

XI. ADJOURNMENT

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SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. December 10th, 2024
Silverton Fire District Station #1 (Silverton)

I. **ROLL CALL:**

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director
Ryan Bielenberg, Director

ABSENT:

Rob Mengucci, Secretary-Treasurer and Ryan Bielenberg, Director

IN ATTENDANCE:

Chief Miles, Office Administrator (OA) Cantu, AC Veit, BC Terhaar, Lt. Brown, FF Peterson, FF Miller

II. **CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF MINUTES:**

a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the November 12th, 2024 board meeting. Vice President Palmer seconded the motion. The motion carried unanimously.
(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye)

V. **OPEN FORUM:**

a) Vice President Palmer expressed her appreciation with the Silverton Fire District for their assistance and participation during the tree lighting event.

VI. **OLD BUSINESS:**

a) **Board Work Session, January 20, 2025 9:00am**

President Von Flue announced a board work session. All board members will be needed to attend for an executive session. If anyone has any items they would like addressed during the work session, please provide it ahead of time to OA Cantu.

b) **OGEC Public Meeting Law Requirement Update**

Chief Miles stated that the online sessions have been filling up quickly. OA Cantu said that the earliest training Oregon Government Ethics could do for a group training would be March. Discussion ensued regarding the ethics training.

VII. FINANCE OFFICER'S REPORT:

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Director Bledsoe made a motion to approve the finance officer's report as presented. Vice President Palmer seconded the motion. The motion carried unanimously.
(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye)

VIII. CHIEF'S REPORT:

a) Chief Report

Chief Miles reviewed the Chief's Report with the Board, highlighting the Food and Toy Drive, the Tree Lighting, and other projects currently happening.

b) Christmas Dinner December 11, 2024, 6:00pm, Main Station

Chief Miles briefly reviewed event details with the Board.

c) Property and Liability Insurance Renewal

Chris DeVito with Larson Flynn stated the property and liability insurance would renew on January 1, 2025. There is an 8% rate increase from 2024. Chris provided insight into how the insurance rate was generated and what the current insurance market was like.

d) Marion County Radio Project

Chief Miles discussed the Marion County Radio Project and the current proposal for the new program. President Von Flue asked that a summary be created and brought to the January work session to provide to board with more insight about what the project included and the proposed costs before passing a decision on Silverton Fire District participation.

IX. NEW BUSINESS:

There was no new business.

X. ITEMS PENDING:

a) SDAO Conference February 7th – 9th

President Von Flue discussed the upcoming SDAO Conference.

XI. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:38p.m.

Approved this _____ day of _____, 2024.

President

Minutes recorded and prepared by Kaylee Spencer

Accounts Payable

Checks by Date - Detail by Check Date

User: Candace
 Printed: 1/3/2025 2:59 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001098	001025 07843	ABIQUA RENTALS, INC BUCKET LIFT FOR STATION MAINTENANC	12/02/2024	325.00
Total for Check Number 1001098:				325.00
1001099	6092003	ALLIANCE DISTRIBUTION HOLDINGS PPE Drying Cabinet - 208V/50-60Hz/3Ph Delivery and Installation Knight Double Pump Installed and dosing set up Base - 40lb - 8" Single 1 Hardmount Factory Freight UniMac 40lb Cabinet Hardmount Washer-Extrac	12/02/2024	8,057.25 1,078.50 620.69 692.00 782.00 9,344.00
Total for Check Number 1001099:				20,574.44
1001100	6092004	ANDREW TERHAAR EMR LICENSE APPLICATION FEE FINGERPRINTING FOR EMR	12/02/2024	45.00 58.75
Total for Check Number 1001100:				103.75
1001101	007150 85560330	BOUND TREE MEDICAL, LLC CURAPLEX DARTS	12/02/2024	212.25
Total for Check Number 1001101:				212.25
1001102	010172 CP-00544692 CP-00552278	CARSON OIL COMPANY FUEL FOR 9/15-9/30 FUEL FOR 11/1-11/15	12/02/2024	591.96 538.65
Total for Check Number 1001102:				1,130.61
1001103	010310 INV15949	CASCADE FIRE EQUIPMENT COMPAN (6) WILDLAND HELMETS	12/02/2024	453.08
Total for Check Number 1001103:				453.08
1001104	096998 5.05072.6	CITY OF SILVERTON 10/17-11/18	12/02/2024	17.13
Total for Check Number 1001104:				17.13
1001105	6091959	DIXON BLEDSOE REIMBURSEMENT FOR OFDDA CONFERE	12/02/2024	885.11
Total for Check Number 1001105:				885.11
1001106	037800 263	HOME PLACE NOVEMBER SOUTH ASSOCIATION MTG D	12/02/2024	154.10
Total for Check Number 1001106:				154.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001107	035075	HRA VEBA TRUST	12/02/2024	
	1	YA462 HRA/VEBA: NOV	PR Batch 00001.11.2024 YA4	1,600.00
	2	YA462 HRA/VEBA: NOV	PR Batch 00001.11.2024 YA4	200.00
			Total for Check Number 1001107:	1,800.00
1001108	058000 23000631331	LES SCHWAB TIRE CENTER SNOWSOCKS FOR S423	12/02/2024	125.99
			Total for Check Number 1001108:	125.99
1001109	6091967 1980471	MEDICAL AIR SERVICES ASSOCIATIO COVERAGE FOR DEC-2024	12/02/2024	1,008.00
			Total for Check Number 1001109:	1,008.00
1001110	068450 IN2135656	MES 5" X 4" STORZ	12/02/2024	287.50
			Total for Check Number 1001110:	287.50
1001111	072925 FY202425-0219	METCOM 9-1-1 DISPATCH SERV. FEE FOR DECEMBER	12/02/2024	8,308.20
			Total for Check Number 1001111:	8,308.20
1001112	6091896 5031762307	PACIFIC OFFICE AUTOMATION INC COPIER CONTRACT 11/1-11/30	12/02/2024	179.01
			Total for Check Number 1001112:	179.01
1001113	065870 0283351-IN	PETRO CARD 300 gal @ 3.0221 ultra low sulfur diesel	12/02/2024	908.70
			Total for Check Number 1001113:	908.70
1001114	6091926 378502 378506	PYRAMID FILMS CORP 12 BLS CARDS (3) NEW INSTRUCTORS, (9) INSTRUCTOR F	12/02/2024	92.28 240.00
			Total for Check Number 1001114:	332.28
1001115	6091891 821672	RICKMAR ENTERPRISES INC PEST CONTROL SERVICE November	12/02/2024	145.00
			Total for Check Number 1001115:	145.00
1001116	095050 20956	SCHURTER TRUCKING ANNUAL SERVICE ON E985	12/02/2024	107.25
			Total for Check Number 1001116:	107.25
1001117	098720 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823	SDIS LTD: EMPLOYER CONTRIB.: DEC MEDICAL: EMPLOYER CONTRIB.: DEC MEDICAL: EMPLOYEE CONTRIB.: DEC LTD: EMPLOYER CONTRIB.: DEC MEDICAL: EMPLOYEE CONTRIB.: DEC MEDICAL: EMPLOYER CONTRIB.: DEC	12/02/2024 PR Batch 00001.11.2024 LTD PR Batch 00001.11.2024 MEI PR Batch 00001.11.2024 MEI PR Batch 00001.11.2024 LTD PR Batch 00001.11.2024 MEI PR Batch 00001.11.2024 MEI	239.12 12,086.11 1,342.89 29.89 148.13 1,333.13
			Total for Check Number 1001117:	15,179.27
1001118	027039	SUN LIFE FINANCIAL	12/02/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	930943-0001	COVERAGE FOR 12/1-12/31		522.25
			Total for Check Number 1001118:	522.25
1001119	211619 000016A6X1444	UPS POSTAGE FOR ULINE RETURN	12/02/2024	1.72
			Total for Check Number 1001119:	1.72
1001120	091893 0005445154 0005445154 0005445154	USAbLe LIFE D&D/LIFE INS. EMPLOYER CONTIB AD&D/LIFE INS. EMPLOYER CONTIB LIFEMAP: EMPLOYEE CONTRIB.	12/02/2024 PR Batch 00001.11.2024 AD PR Batch 00001.11.2024 AD PR Batch 00001.11.2024 LIFI	2.70 71.40 39.15
			Total for Check Number 1001120:	113.25
1001121	6091829 11/12-12/11	WAVE 056639301-0008873 CONV. BOX	12/02/2024	124.86
			Total for Check Number 1001121:	124.86
			Total for 12/2/2024:	52,998.75
1001122	6091910	AMAZON CAPITAL SERVICES	12/10/2024	
	1Y69-Y9GP-NCYK	GLOW STICKS FOR BTL		26.99
	1Y69-Y9GP-NCYK	BOSTITCH STAPLES		20.37
	1Y69-Y9GP-NCYK	STICKY NOTES		25.98
	1Y69-Y9GP-NCYK	CLEAR PACKING TAPE		24.59
	1Y69-Y9GP-NCYK	HP206 YELLOW TONER		116.97
	1Y69-Y9GP-NCYK	GREEN DRY ERASE MARKERS		13.48
	1Y69-Y9GP-NCYK	DUSTPAN/BROOMS FOR RV'S		51.98
	1Y69-Y9GP-NCYK	RED DRY ERASE MARKERS		13.52
	1Y69-Y9GP-NCYK	BLUE BIC PENS		10.22
	1Y69-Y9GP-NCYK	HP206 BLACK TONER		109.87
	1Y69-Y9GP-NCYK	HP206 CYAN TONER		118.43
	1Y69-Y9GP-NCYK	BLUE DRY ERASE MARKERS		12.68
	1Y69-Y9GP-NCYK	GAS STRUTS FOR CANOPY ON 421		15.19
	1Y69-Y9GP-NCYK	RIVET NUT TOOL KIT		75.98
	1Y69-Y9GP-NCYK	SHARPIE PENS		5.53
	1Y69-Y9GP-NCYK	BIC BLACK PENS		8.90
	1Y69-Y9GP-NCYK	DESK CALENDARS		36.34
	1Y69-Y9GP-NCYK	SCBA WIPES		149.90
	1Y69-Y9GP-NCYK	YAKTRAX TRACTION CLEATS		43.83
	1Y69-Y9GP-NCYK	YAKTRAX TRACTION CLEATS		43.83
	1Y69-Y9GP-NCYK	PAPER FOR FOOD DRIVE		34.22
	1Y69-Y9GP-NCYK	DR730 DRUM		39.99
	1Y69-Y9GP-NCYK	HANGERS FOR RV'S		19.94
	1Y69-Y9GP-NCYK	GLOW STICKS FOR BTL		35.99
	1Y69-Y9GP-NCYK	LINED STICKY NOTES		15.98
	1Y69-Y9GP-NCYK	SMALL STAPLES		9.88
	1Y69-Y9GP-NCYK	DR730 TONER		28.11
	1Y69-Y9GP-NCYK	GAS CAN SPOUT NOZZLE		16.82
	1Y69-Y9GP-NCYK	HP206 MAGENTA TONER		116.97
	1Y69-Y9GP-NCYK	USB HUB		9.99
			Total for Check Number 1001122:	1,252.47
1001123	010172 CP-00554868	CARSON OIL COMPANY FUEL FOR 11/15-11/30	12/10/2024	525.93

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001123:	525.93
1001124	096998	CITY OF SILVERTON	12/10/2024	
	5.05070.0	WATER USAGE AT STAT. 1 10/17-11/14		403.65
	5.05071.0	WATER USAGE STAT. 1 MAINT BAY 10/17-1		59.54
	5.05072.6	WATER USE: STAT. 1 SPRINKLERS 10/17-11,		17.13
			Total for Check Number 1001124:	480.32
1001125	6092005	CLAYTON KUENZI	12/10/2024	
		EMR LICENSE		45.00
		REIMBURSEMENT FOR FINGERPRINTING		58.75
			Total for Check Number 1001125:	103.75
1001126	031205 4544	CLEM J. BUTSCH INSURANCE VOL ACC. & SICK POLICY	12/10/2024	
			Total for Check Number 1001126:	2,904.00
1001127	015880 L0061601597	DEPT. OF MOTOR VEHICLES (9) DMV REPORT FEE	12/10/2024	
			Total for Check Number 1001127:	27.50
1001128	6091970 Q-01646744	DOCUSIGN INC LOCKBOX DOCUSIGN RENEWAL	12/10/2024	
			Total for Check Number 1001128:	2,760.00
1001129	032005 301619	G & G AUTO CARE SUPPLY, INC. SHOP BROOM HEADS	12/10/2024	
			Total for Check Number 1001129:	82.40
1001130	097300 346331 522701 527314 538150	HI-SCHOOL SUPPLIES FOR BTL HOUSE MSA POSTER SUPPLIES SUPPLIES FOR ST 9 ANTENNA RV SHOWER HEAD	12/10/2024	
			Total for Check Number 1001130:	148.47
1001131	037800 #59	HOME PLACE PIZZA FOR TREE LIGHTING	12/10/2024	
			Total for Check Number 1001131:	180.30
1001132	073835 24-47218 24-47239	NORTHWEST SAFETY CLEAN TURNOUT COAT & PANT REPAIR TURNOUT WASH	12/10/2024	
			Total for Check Number 1001132:	438.15
1001133	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 11/1-12/5	12/10/2024	
			Total for Check Number 1001133:	985.14
1001134	6091892 U028H489	PACER PROPANE PROPANE STA. 300.7 UNITS @ 2.179EA	12/10/2024	
			Total for Check Number 1001134:	199.93

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001134:	199.93
1001135	092090	REPUBLIC SERVICES #456	12/10/2024	
		STAT. 8 GARBAGE SERV. 11/1-11/30		78.83
	0456-003725168	STAT. 1 GARBAGE SERV. 11/1-11/30		224.17
			Total for Check Number 1001135:	303.00
1001136	6091891 828511	RICKMAR ENTERPRISES INC DECEMBER 2024 SERVICE	12/10/2024	
				145.00
			Total for Check Number 1001136:	145.00
1001137	096976	SILVER CREEK AUTO PARTS, INC.	12/10/2024	
	507998	C482 OIL CHANGE		39.08
	821088	FILTER STOCK		43.19
	821740	LED HEADLIGHT B407		187.86
	821794	821740 RETURN, HEADLAMP BULP PURCH		-178.72
	822291	FILTER STOCK		481.88
	822583	ST 9 STARLINK INSTALL		13.11
	823557	T418/T428 FILTERS		304.80
	823612	T418/T428 ENVIROSHIELD		18.79
	823624	T418/T428 CABIN AIR FILTERS		56.36
	823772	OIL DRAIN PLUG GASKET		4.16
	824550	SHOP SUPPLIES (LUBE SPRAY, GREASE, W		133.68
	824695	T419 AIR FILTER		64.77
			Total for Check Number 1001137:	1,168.96
1001138	201523	TOWNSHIP HEALTH DPC	12/10/2024	
		(1) FF PHYSICAL		270.00
		(1) FF PHYSICAL		270.00
		(1) FF PHYSICAL		270.00
		(1) FF PHYSICAL		270.00
		(1) FF PHYSICAL		270.00
		(1) FF PHYSICAL		270.00
		(1) FF PHYSICAL		270.00
			Total for Check Number 1001138:	1,890.00
1001139	077200 005772	TRUE NORTH EQUIPMENT E415 REPAIR	12/10/2024	
				1,290.57
			Total for Check Number 1001139:	1,290.57
1001140	6092006	TYLER NIGHTINGALE	12/10/2024	
		REIMBURSEMENT FOR FINGERPRINTS FO		58.75
			Total for Check Number 1001140:	58.75
1001141	6091965 INV-000916	WHOLESALE ONLINE GROUP, CORP WILDLAND COAT/PANTS 1 SET	12/10/2024	
				498.75
			Total for Check Number 1001141:	498.75
			Total for 12/10/2024:	15,443.39
1001142	005320 111017	BIO-MED TESTING SERVICE INC. (2) BACKGROUND CHECKS	12/30/2024	
				58.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001142:	58.00
1001143	007075 184448	BOCHSLER HARDWARE (2) PUSH BROOMS FOR E405	12/30/2024	40.00
			Total for Check Number 1001143:	40.00
1001144	007150 85580426	BOUND TREE MEDICAL, LLC MEDIUM AND LARGE GLOVES	12/30/2024	399.80
			Total for Check Number 1001144:	399.80
1001145	010172 CP-00557142 IN-1090206	CARSON OIL COMPANY FUEL FOR 12/1-12/15 FUEL FOR 122.6 GAL #2 BIODIESEL @ \$3.14	12/30/2024	894.43 385.10
			Total for Check Number 1001145:	1,279.53
1001146	011008 24-010	CLACKAMAS DIST FIRE DEFENSE 2025 CLACKAMAS COUNTY FIRE DEFENS	12/30/2024	100.00
			Total for Check Number 1001146:	100.00
1001147	6091816 6790	DANIEL EARL WILGUS ST 8 FURNACE	12/30/2024	811.00
			Total for Check Number 1001147:	811.00
1001148	6092008 FALL 2024	DIEGO FLORES FALL TUITION REIMBURSEMENT	12/30/2024	1,656.00
			Total for Check Number 1001148:	1,656.00
1001149	010185 1139 1139 1139 1139 1139 1254 2055 2055 2055 2055 2055 2055 2055 7480 7480 8105 8730 8730 8730	ELAN FINANCIAL SERVICES BTL PIZZA EMR LICENSE APPLICATION EMR LICENSE APPLICATION FIRE OFFICER 2 CLASS BTL SUPPLIES COFFEE HELMET STICKERS SAFETY VESTS FOR TRAINING HELMET STICKERS SAFETY VESTS FOR SUPPORT RIG INSOLES BATTERIES FOR AED'S (2) SETS ROMEOS BATTERIES LIFEBANDS STARLINK 11/5-12/5 BITWARDEN NOVEMBER ICC MEMBERSHIP MEETING MEAL	12/30/2024	177.83 45.00 45.00 175.00 81.41 89.94 38.35 106.89 24.20 90.74 24.99 54.97 109.98 74.95 447.86 120.00 60.00 95.20 20.50
			Total for Check Number 1001149:	1,882.81
1001150	033975 9352061544	GRAINGER JANITORIAL SUPPLIES	12/30/2024	851.73
			Total for Check Number 1001150:	851.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001151	6091991 FALL 2024	PARKER HOPKINS FALL 2024 REIMBURSEMENT	12/30/2024	1,656.00
Total for Check Number 1001151:				1,656.00
1001152	035075 1 2	HRA VEBA TRUST YA462 HRA/VEBA: DEC YA462 HRA/VEBA: DEC	12/30/2024 PR Batch 00001.12.2024 YA4 PR Batch 00001.12.2024 YA4	1,600.00 200.00
Total for Check Number 1001152:				1,800.00
1001153	6091973 FALL 2024	JARED BREITBACH FALL TUITION REIMBURSEMENT	12/30/2024	1,656.00
Total for Check Number 1001153:				1,656.00
1001154	055500 INV894933 INV896634	L.N.CURTIS & SONS (2) HOSE ASSY, G1 REG, ELEK, CONT, BYP. SCBA MAINTENANCE PARTS	12/30/2024	1,160.65 2,836.20
Total for Check Number 1001154:				3,996.85
1001155	6091967 JANUARY-2025	MEDICAL AIR SERVICES ASSOCIATIO JANUARY MASA COVERAGE	12/30/2024	966.00
Total for Check Number 1001155:				966.00
1001156	072925 fy202425-0241	METCOM 9-1-1 DISPATCH SERV. FEE FOR JANUARY 2025	12/30/2024	8,308.20
Total for Check Number 1001156:				8,308.20
1001157	073835 24-47296 24-47296 24-47296 24-47296 24-47296 24-47296	NORTHWEST SAFETY CLEAN CARHARTT COAT STORM DEFENDER SIZE CARHARTT COAT STORM DEFENDER SIZE CARHARTT COAT STORM DEFENDER SIZE CARHARTT COAT STORM DEFENDER SIZE CARHARTT COAT STORM DEFENDER SIZE CARHARTT COAT STORM DEFENDER SIZE	12/30/2024	446.30 704.51 669.45 669.45 223.15 482.20
Total for Check Number 1001157:				3,195.06
1001158	6091892 U028H512 U028H514 U028H600	PACER PROPANE PROPANE STA. 8 PROPANE STA. 9 PROPANE STA. 3	12/30/2024	489.73 652.67 636.62
Total for Check Number 1001158:				1,779.02
1001159	6091901 931741	PACIFIC OFFICE AUTOMATION (SALE DOCUMENT PRINTS 11/7-12/7	12/30/2024	191.97
Total for Check Number 1001159:				191.97
1001160	6091896 5032523702	PACIFIC OFFICE AUTOMATION INC COPIER LEASE 1/1-1/31 2025	12/30/2024	179.01
Total for Check Number 1001160:				179.01
1001161	083200 0074320000 2603340000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 11/5-12/6 STAT. 1 ELECTRIC SERV. 11/5-12/6	12/30/2024	213.96 1,646.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3700411000	STAT. 3 ELECTRIC SERV. 11/5-12/6		73.13
	5974190000	STAT. 9 ELECTRIC SERV. 11/5-12/6		58.26
	8950420000	STAT. 2 ELECTRIC SERV. 11/5-12/6		50.14
Total for Check Number 1001161:				2,042.03
1001162	098720	SDIS	12/30/2024	
	03-0052823	MEDICAL: EMPLOYER CONTRIB. JAN	PR Batch 00001.12.2024 MEI	12,086.11
	03-0052823	MEDICAL: EMPLOYER CONTRIB. JAN	PR Batch 00001.12.2024 MEI	1,333.13
	03-0052823	MEDICAL: EMPLOYEE CONTRIB.: JAN	PR Batch 00001.12.2024 MEI	1,342.89
	03-0052823	LTD: EMPLOYER CONTRIB. JAN	PR Batch 00001.12.2024 LTE	29.89
	03-0052823	LTD: EMPLOYER CONTRIB. JAN	PR Batch 00001.12.2024 LTE	239.12
	03-0052823	MEDICAL: EMPLOYEE CONTRIB. JAN	PR Batch 00001.12.2024 MEI	148.13
Total for Check Number 1001162:				15,179.27
1001163	096520	SEA WESTERN FIRE EQUIPMENT	12/30/2024	
	INV37872	4 GEAR BAGS		220.20
Total for Check Number 1001163:				220.20
1001164	096976	SILVER CREEK AUTO PARTS, INC.	12/30/2024	
	509012	EVOLUTION BLADE FOR C482		31.27
	826209	DIESEL NOZZLE, (2) 80W-90 5GAL		342.97
	826308	(2) CLEAR RTV		14.12
	826533	(6) PAINTERS TAPE, (1) PKG CABLE TIES		63.26
	826629	(75) OIL DRY		515.86
	826723	BUTTERCUP OIL FILTER, FUEL FITLTER, G		17.49
	826786	L408 LENZ TAPE		5.16
	827544	(200) PIG WATER REPELLANT OIL		300.98
	828043	FILTER STOCK FOR SHOP SUPPLIES		220.95
Total for Check Number 1001164:				1,512.06
1001165	6092007	STATE OF OREGON	12/30/2024	
	ARK48345	160 FOLDING CHAIRS		800.00
Total for Check Number 1001165:				800.00
1001166	6091997	STAYTON SPORTS STORE	12/30/2024	
	149034	SAFETY VESTS DECAL		100.00
	149231	(20) QUARTER ZIP SWEATSHIRTS		700.00
	149231	(20) LONG SLEEVE SHIRTS		330.00
	149231	(30) SHORT SLEEVE SHIRTS		370.00
Total for Check Number 1001166:				1,500.00
1001167	6091994	STEFAN ZAHN	12/30/2024	
	FALL 2024	FALL TUITION REIMBURSEMENT		1,656.00
Total for Check Number 1001167:				1,656.00
1001168	027039	SUN LIFE FINANCIAL	12/30/2024	
	930943-0001	SUN LIFE 930943-0001 FOR 1/1-1/31		473.50
Total for Check Number 1001168:				473.50
1001169	091893	USAbLe LIFE	12/30/2024	
	0005487572	LIFEMAP: EMPLOYEE CONTRIB. JAN	PR Batch 00001.12.2024 LIF1	39.15
	0005487572	AD&D/LIFE INS. EMPLOYER CONTIB JAN	PR Batch 00001.12.2024 AD&	71.40
	0005487572	AD&D/LIFE INS. EMPLOYER CONTIB JAN	PR Batch 00001.12.2024 AD&	2.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001169:	113.25
1001170	112435	VERIZON WIRELESS	12/30/2024	
	6100134388	I. PETERSON CELL SERV.: 11/2-12/1		42.66
	6100134388	485 IPAD SERV.: 11/2-12/1		40.81
	6100134388	M. HUGHES CELL SERV.: 11/2-12/1		42.66
	6100134388	411 IPAD SERV.: 11/2-12/1		40.81
	6100134388	423 IPAD SERV.: 11/2-12/1		40.81
	6100134388	407 IPAD SERV.: 11/2-12/1		40.81
	6100134388	415 IPAD SERV.: 11/2-12/1		40.81
	6100134388	B. MILES CELL SERV.:		42.66
	6100134388	D. BROWN CELL SERV.: 11/2-12/1		42.66
	6100134388	K. VEIT CELL SERV.: 11/2-12/1		42.66
	6100134388	K. MILLER CELL SERV.: 11/2-12/1		42.66
	6100134388	482 IPAD SERV.: 11/2-12/1		40.81
	6100134388	405 IPAD SERV.: 11/2-12/1		40.81
	6100134388	401 IPAD SERV.: 11/2-12/1		40.81
	6100134388	R. SAVAGE CELL SERV.: 11/2-12/1		42.66
	6100134388	C. CANTU CELL SERV.: 11/2-12/1		42.66
			Total for Check Number 1001170:	667.76
1001171	6091829 12/12-1/11	WAVE 056639301-0008873 CONV. BOX	12/30/2024	124.86
			Total for Check Number 1001171:	124.86
1001172	119000 718876	WILCO SPRAY PAINT AND STRAW FOR BTL HOUS	12/30/2024	109.92
			Total for Check Number 1001172:	109.92
1001173	034015	ZIPLY FIBER	12/30/2024	
	11/25-12/24 RL	503-001-0586-110204-5		27.30
	11/25-12/24 ST2	503-873-5097-071291-5		87.54
	11/25-12/24 ST3	503-873-3190-062193-5		80.30
	11/25-12/24 ST8	503-873-6215-090168-5		105.30
	11/25-12/24 ST9	503-873-5645-012395-5		80.30
			Total for Check Number 1001173:	380.74
			Total for 12/30/2024:	55,586.57
			Report Total (76 checks):	124,028.71

General Ledger

Expense vs Budget with Encumbrances



User: Candace
 Printed: 1/3/2025 3:14:15 PM
 Period 01 - 12
 Fiscal Year 2025

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-51001	PERSONNEL	747,453.00	342,406.05	0.00	405,046.95	54.19
25-1-51002	EXTRA PERSONNEL	0.00	0.00	0.00	0.00	0.00
25-1-51003	WORKERS COMP COVERAGE	35,000.00	14,009.15	0.00	20,990.85	59.97
25-1-51004	SOCIAL SECURITY	70,492.00	40,036.20	0.00	30,455.80	43.20
25-1-51005	GROUP HEALTH INSURANCE	202,346.00	90,236.72	0.00	112,109.28	55.40
25-1-51006	GROUP LIFE INSURANCE	17,463.00	8,064.63	0.00	9,398.37	53.82
25-1-51007	PERS	283,522.00	124,596.93	0.00	158,925.07	56.05
25-1-51008	UNEMPLOYMENT INSURANCE	1,200.00	3.02	0.00	1,196.98	99.75
25-1-51009	OVERTIME	75,000.00	71,841.40	0.00	3,158.60	4.21
25-1-51010	VOLUNTEERS	85,000.00	110,295.47	0.00	-25,295.47	-29.76
25-1-51012	MEDICAL SAVINGS PLAN	21,600.00	9,600.00	0.00	12,000.00	55.56
25-1-51013	DIRECTORS EXPENSES	500.00	0.00	0.00	500.00	100.00
	PAYROLL RELATED EXP	1,539,576.00	811,089.57	0.00	728,486.43	47.32
25-1-61001	OFFICE SUPPLIES	3,800.00	2,421.36	0.00	1,378.64	36.28
25-1-61002	DUES AND SUBSCRIPTIONS	9,000.00	5,112.15	0.00	3,887.85	43.20
25-1-61003	CONTRACT SERVICES	35,000.00	30,069.99	0.00	4,930.01	14.09
25-1-61004	TELEPHONE	20,000.00	7,540.06	0.00	12,459.94	62.30
25-1-61005	POSTAGE AND FREIGHT	2,500.00	114.53	0.00	2,385.47	95.42
25-1-61006	UTILITIES	48,000.00	20,058.65	0.00	27,941.35	58.21
25-1-61007	ELECTION EXPENSES	4,500.00	0.00	0.00	4,500.00	100.00
25-1-61008	BUILDING MAINT.JANITORIAL	30,000.00	13,105.66	0.00	16,894.34	56.31
25-1-61009	LGIP FEES	50.00	0.30	0.00	49.70	99.40
25-1-61011	ANNUAL AUDIT	9,500.00	8,350.00	0.00	1,150.00	12.11
25-1-61012	EMPLOYEE RECOGNITION	3,500.00	28.00	0.00	3,472.00	99.20
25-1-61013	RECRUITING EXPENSE	2,500.00	115.93	0.00	2,384.07	95.36
25-1-61014	TRAINING SUPPLIES	2,000.00	468.02	0.00	1,531.98	76.60
25-1-61015	TRAINING EXPENSE	75,000.00	26,516.82	0.00	48,483.18	64.64
25-1-61016	CONFERENCE EXPENSE	5,000.00	400.00	0.00	4,600.00	92.00
25-1-61017	SHOP EXPENSE	3,500.00	2,501.07	0.00	998.93	28.54
25-1-61018	EMS SUPPLIES	7,000.00	4,802.02	0.00	2,197.98	31.40
25-1-61019	INSURANCE	82,000.00	0.00	0.00	82,000.00	100.00
25-1-61020	CIVIL SERVICE	5,500.00	500.00	0.00	5,000.00	90.91
25-1-61021	TRAVEL EXPENSE	3,000.00	916.55	0.00	2,083.45	69.45
25-1-61022	EQUIPMENT MAINTENANCE	8,000.00	4,258.14	0.00	3,741.86	46.77
25-1-61023	UNIFORM ALLOWANCE	10,000.00	6,876.32	0.00	3,123.68	31.24
25-1-61024	FUELS AND LUBRICANTS	40,000.00	22,830.43	0.00	17,169.57	42.92
25-1-61025	RURAL ADDRESSING	650.00	0.00	0.00	650.00	100.00
25-1-61026	RADIO MAINTENANCE	6,500.00	1,584.02	0.00	4,915.98	75.63
25-1-61027	COMPUTER MAINTENANCE	20,000.00	48.20	0.00	19,951.80	99.76
25-1-61031	LEGAL SERVICES	10,000.00	0.00	0.00	10,000.00	100.00
25-1-61032	FIREFIGHTING CHEMICALS	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61033	APPLIANCES	2,500.00	575.00	0.00	1,925.00	77.00
25-1-61037	ADMINISTRATION SERVICES	30,000.00	9,425.38	0.00	20,574.62	68.58
25-1-61042	SAFETY PROTECTIVE CLOTHING	7,000.00	2,978.78	0.00	4,021.22	57.45
25-1-61044	SMALL TOOLS AND EQUIPMENT	8,686.00	2,151.45	0.00	6,534.55	75.23
25-1-61045	HAZMAT SUPPLIES	500.00	816.84	0.00	-316.84	-63.37
25-1-61050	DISPATCH SERVICES	99,700.00	58,157.40	0.00	41,542.60	41.67
25-1-61055	MEDICAL MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
25-1-61056	HEALTH AND WELFARE	16,000.00	4,711.00	0.00	11,289.00	70.56
25-1-61057	VEHICLE MAINTENANCE	45,000.00	12,789.90	0.00	32,210.10	71.58
25-1-61060	MAJOR FIRE LOSS EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00
25-1-61063	GRANT EXPENDITURES	136,000.00	28,354.97	0.00	107,645.03	79.15

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-61064	EQUIPMENT TESTING	18,000.00	8,801.00	0.00	9,199.00	51.11
25-1-61065	SCBA MAINTENANCE	4,500.00	4,411.75	0.00	88.25	1.96
25-1-61066	INVESTIGATIONS	500.00	0.00	0.00	500.00	100.00
25-1-61070	CONFLAGRATION EXPENSES	1,500.00	459.54	0.00	1,040.46	69.36
25-1-61092	FIRE PREVENTION SUPPLIES	1,500.00	500.64	500.64	498.72	33.25
25-1-61093	FIRE PREVENTION	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61094	HEALTHMEDICAL	15,000.00	2,801.52	0.00	12,198.48	81.32
25-1-61095	PROTECTIVE EQUIP MAINT	4,000.00	948.78	0.00	3,051.22	76.28
	MATL SUPP & EXP	840,886.00	296,502.17	500.64	543,883.19	64.68
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	20,000.00	376.52	0.00	19,623.48	98.12
25-1-71002	PROTECTIVE EQUIPMENT	50,000.00	3,432.91	0.00	46,567.09	93.13
25-1-71003	MAJOR EQUIPMENT	10,500.00	0.00	0.00	10,500.00	100.00
25-1-71004	COMMUNICATION EQUIPMENT	8,500.00	1,911.05	0.00	6,588.95	77.52
25-1-71010	EQUIPMENT REPLACEMENT	5,000.00	800.00	0.00	4,200.00	84.00
25-1-71015	HOSE REPLACEMENT	6,500.00	0.00	0.00	6,500.00	100.00
25-1-71138	COMPUTER EXPENSE	25,000.00	7,931.98	0.00	17,068.02	68.27
25-1-71139	TRAINING EQUIPMENT	12,000.00	624.95	0.00	11,375.05	94.79
	CAPITAL OUTLAY	137,500.00	15,077.41	0.00	122,422.59	89.03
25-1-90001	CONTINGENCIES	100,000.00	0.00	0.00	100,000.00	100.00
	CONTINGENCY	100,000.00	0.00	0.00	100,000.00	100.00
25-5-92006	ENDING FUND BALANCE UNAPPROPRIATED	825,000.00	0.00	0.00	825,000.00	100.00
		825,000.00	0.00	0.00	825,000.00	100.00
25-1-91025	TRANSFER OUT (FUND 24)	15,100.00	15,100.00	0.00	0.00	0.00
25-1-91026	TRANSFER OUT (FUND 29)	100,000.00	100,000.00	0.00	0.00	0.00
25-1-91027	TRANSFER OUT (FUND 31)	50,000.00	50,000.00	0.00	0.00	0.00
	TRANSFER OUT	165,100.00	165,100.00	0.00	0.00	0.00
25-1-93001	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
25-1-93002	LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
Expense Total		3,608,062.00	1,287,769.15	500.64	2,319,792.21	64.2947

BANK ACCOUNT BALANCE COMPARISON

<u>October 31, 2023</u>		<u>October 31, 2024</u>	
Columbia Bank Checking	\$ 279,595.67	Columbia Bank Checking	\$ 86,079.55
Columbia Bank MM	\$ 270,068.27	Columbia Bank MM	\$ 541,257.28
Local Gov't Pool	\$ 1,855,202.06	Local Gov't Pool	\$ 1,778,868.32
Sub Total	\$ 2,404,866.00	Sub Total	\$ 2,406,205.15
<i>OPERATING BUDGET AHEAD \$1,339.15</i>			

<u>November 30, 2023</u>		<u>November 30, 2024</u>	
Columbia Bank Checking	\$ 583,950.76	Columbia Bank Checking	\$ 538,533.23
Columbia Bank MM	\$ 270,357.75	Columbia Bank MM	\$ 332,409.05
Local Gov't Pool	\$ 2,944,162.08	Local Gov't Pool	\$ 2,225,198.38
Sub Total	\$ 3,798,470.59	Sub Total	\$ 3,096,140.66
<i>OPERATING BUDGET AHEAD -\$702,329.93</i>			

<u>December 31, 2023</u>		<u>December 31, 2024</u>	
Columbia Bank Checking	\$ 342,723.33	Columbia Bank Checking	\$ 239,200.40
Columbia Bank MM	\$ 363,906.23	Columbia Bank MM	\$ 492,033.67
Local Gov't Pool	\$ 3,043,776.24	Local Gov't Pool	\$ 3,166,472.57
Sub Total	\$ 3,750,405.80	Sub Total	\$ 3,897,706.64
<i>OPERATING BUDGET AHEAD \$147,300.84</i>			

**Silverton Fire District
Board of Directors Meeting
Fire Chief Report**

Submitted by: Bill Miles, Fire Chief
January 10, 2025

Current Projects:

- City Pre-ap conference and fire code comments for project on First Street
- Three new residential driveway reviews
- Review incident data uploads to OSFM
- Run incident attendance reports for 2024 quarter 4

Meetings/Activities:

- Civil Service Meeting January 16th
- North Chief's Meeting January 7th, Aurora Fire District.
- Marion County Fire Defense Board Meeting 1-29-2025 MCFD#1
- Silverton First Citizen Awards, January 25th

Staffing/Volunteer Changes-Updates:

- Currently have 72 Volunteers and 9 career staff on the roster.
- Currently have 6 RV's (Resident Volunteers).
- 7 new Combat Volunteer Firefighters started training academy Jan 3

Trainings-Held/Attended:

- Attend Weekly EMS & Fire training.
- 2025 Academy Orientation-Dec 16

Other Activities/Topics of Interest:

- B407 Update- Still waiting on replacement wiring harness.

November Snapshot:

December 2024 Calls- 98 3% decrease over last year

December 2023 Calls- 101

2024 Calls YTD 1179 (Jan-Dec) 2% decrease from the same period last year

2023 Calls YTD 1205 (Jan-Dec)



THE SILVERTON FIRE DISTRICT
REQUESTS THE PLEASURE OF YOUR COMPANY
AT OUR

Annual Awards Banquet

FOR FIREFIGHTERS & THEIR SWEETHEART

SATURDAY
DATE | 15 | 2025
FEBRUARY

SOCIAL HOUR AT 6:00 P.M.
DINNER AT 7:00 P.M.
2024 AWARDS PRESENTATION 8:00 P.M.

Oregon Garden Resort
895 West Main Street
Silverton, Oregon

R.S.V.P by January 29th
(503) 873-5328 / kaylee.spencer@silvertonfire.com

BUSINESS CASUAL OR SEMI-FORMAL ATTIRE