

# SILVERTON FIRE DISTRICT REGULAR BOARD MEETING

**December 10, 2024 at 7:00 P.M.**

Silverton Fire District (St. #1) – 819 Rail Way Ave., Silverton, 97381

## **AGENDA**

A copy of the board packet is available at [www.silvertonfire.com](http://www.silvertonfire.com). In accordance with House Bill 2560, the meeting will be held in person & electronically using the Zoom web conference platform. Please submit written comments to [candace.cantu@silvertonfire.com](mailto:candace.cantu@silvertonfire.com) by 5:00pm on Monday, December 9, 2024. Comments received will be shared with the Board of Directors and included in the record. The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should contact the Office Administrator 48 hours prior to the meeting date at (503) 873-5328 or by email at [candace.cantu@silvertonfire.com](mailto:candace.cantu@silvertonfire.com).

**Zoom Link:** <https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVkaEtlMWRPSlowRExqQT09>

**Meeting ID:** 813 0844 0282

**Passcode:** 315674

### **I. ROLL CALL**

Les Von Flue, President                      Rob Mengucci, Secretary-Treasurer                      Dixon Bledsoe, Director  
Stacy Palmer, Vice-President              Ryan Bielenberg, Director

### **II. CALL MEETING TO ORDER**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

a) Regular Board Meeting of November 12, 2024

### **V. OPEN FORUM**

*This is the sole opportunity for public comment during this regular board meeting, unless a specific public hearing is scheduled. The Silverton Fire District values and encourages public input. Please direct your comments to the Board of Directors as a group rather than to individual members. Avoid addressing staff or other members of the audience. Actions on issues raised in Open Forum are restricted by the Oregon Public Meeting Law. The Board of Directors may request staff to investigate the matter and schedule it for further discussion at a later time. Each individual is allotted three (3) minutes for their comments.*

### **VI. OLD BUSINESS**

a) Board Work Session, January 20, 2025 9:00am  
b) OGE Public Meeting Law Requirement Update

### **VII. FINANCE OFFICER'S REPORT**

a) Check Summary  
b) Departmental Expense Report  
c) Bank Account Balance Comparison

### **VIII. CHIEF'S REPORT**

a) Chief Report  
b) Christmas Dinner December 11, 2024, 6:00pm, Main Station  
c) Property & Liability Insurance Renewal

### **IX. NEW BUSINESS**

### **X. ITEMS PENDING**

a) SDAO Conference February 7<sup>th</sup> – 9<sup>th</sup>

### **XI. ADJOURNMENT**

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# SILVERTON FIRE DISTRICT

## MINUTES

***DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION***

REGULAR BOARD MEETING 7:00 P.M. November 12<sup>th</sup>, 2024  
Silverton Fire District Station #1 (Silverton)

I. **ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

**ABSENT:**

*All Directors were present.*

**IN ATTENDANCE:**

Chief Miles, Office Administrator (OA) Cantu, AC Veit, BC Pilmore, BC Terhaar, Lt. Brown, FF Peterson

II. **CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF MINUTES:**

a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the October 8, 2024 board meeting. Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

V. **OPEN FORUM:**

*No comments were made during open forum.*

VI. **OLD BUSINESS:**

a) **Adopt Revisions to Policy 103**

Vice President Palmer made a motion to adopt the revisions to Policy 103. Director Bledsoe seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

b) **Adopt Revisions to Policies 201-207**

Vice President Palmer made a motion to adopt revisions to Policies 201-207 with a grammatical correction on Policy 204. Secretary-Treasurer Mengucci seconded the motion. The motion

passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

## **VII. FINANCE OFFICER'S REPORT:**

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Director Bledsoe made a motion to approve the finance officer's report as presented.

Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

Vice President Palmer inquired about the bank account balance comparison. OA Cantu explained that while the District had yet to receive tax revenue, expenditures and account balances were on track. OA Cantu stated that all but four conflagration checks had been received and that the checks were coming in with regularity. Chief Miles agreed, adding that expenditures were typical for this time of year and that the ending fund balances showed the District was currently ahead of its expenditures compared to the same period last year.

## **VIII. CHIEF'S REPORT:**

### **a) Chief Report**

Chief Miles reviewed the Chief's Report with the Board, highlighting projects currently happening.

### **b) Director Positions 2, 3, 4**

Director Positions 2, 3, 4 will be up for re-election in the spring. County Election officials will be reaching out to the District sometime after the first of the year to verify the current board position holders and their information.

### **c) Christmas Dinner, December 11<sup>th</sup> @ 6pm**

Chief Miles invited the Board to attend the Christmas Dinner and referred to the flyer for additional details.

### **d) FEMA Grant**

AC Veit reported that he was working on obtaining bids for plumbing and electrical for the installation of extractors approved by the FEMA Grant.

## **IX. NEW BUSINESS:**

### **a) Board Approval for Budgeted Purchase of Brush Truck Chassis**

Vice President Palmer made a motion to rescind the previous approval to purchase a brush truck chassis from Dave Smith Motors and approve the second lowest bid submitted by Power Auto Group. Director Bledsoe seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

\*Dave Smith Motors notified the District that the dealership could not honor the quoted price and ceased all communications thereafter with the District.

Director Bledsoe moved to amend the previous motion to include a \$3,000 contingency in case the chassis model had to be a 2025 model. Vice President Palmer seconded the motion. The

motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**b) Schedule Board Work Session**

President Von Flue outlined topics for an upcoming work session, including the budget, strategic plan, and the chiefs' evaluation. He asked Director Bielenberg and Secretary-Treasurer Mengucci to coordinate their schedules and propose a date that would work for both of them.

**c) House Bill 2805 Compliance – OGEC Public Meeting Law Webinar, December 10, 2024 @ 10:00am**

President Von Flue briefly reviewed the new public meeting law requirements for public officials set by the OGEC. He shared that he would be attending in-person training in Keizer on Friday, November 15th. OA Cantu had registered for an online webinar scheduled for December 10th and would inquire if other board members could also participate. Vice President Palmer suggested that OA Cantu explore the possibility of hosting a class for all publicly elected officials in Silverton to attend. OA Cantu confirmed she would reach out for clarification and check if that option was available.

**X. ITEMS PENDING:**

**a) SDAO Conference February 7<sup>th</sup> – 9<sup>th</sup>**

President Von Flue discussed the upcoming SDAO Conference.

**b) Work Session Agenda Insurance Coverage Listing**

Vice President Palmer requested that a detailed list of the District's current insurance policies be provided, along with an explanation of what each policy covers, at a later date. Vice President Palmer noted that at a recent conference, the speaker emphasized the importance of board members understanding the types of insurance held and the reasons for each. Chief Miles responded that the District had received its insurance renewal and was in the process of reviewing the coverages with Larsen-Flynn. He also reported that insurance rates were expected to increase by 10% to 15%.

**c) Ike Mooney Property**

Vice President Palmer inquired about the Ike Mooney property and asked Chief Miles what his thoughts were. Chief Miles replied that he didn't foresee any need to build a station in the next 5 to 10 years and suggested adding the topic to the agenda for the board work session. Vice President Palmer stated her intent was to not take action immediately, but that the District had an action plan for that property.

**XI. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:50p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
President

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# Accounts Payable

## Checks by Date - Detail by Check Date

User: Candace  
 Printed: 12/6/2024 2:58 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001080	6091910	AMAZON CAPITAL SERVICES	11/12/2024	
	1GKF-1LHL-9MPY	BARCODE STAND - PPE PROJECT		9.99
	1GKF-1LHL-9MPY	STREAMLIGHT BEAM LANTERN WTIH SH		169.01
	1GKF-1LHL-9MPY	DURACELL CR123A BATTERY		24.96
	1GKF-1LHL-9MPY	1099 NEC FORMS		15.99
	1GKF-1LHL-9MPY	W-2 TAX FORMS		32.64
	1GKF-1LHL-9MPY	1 CASE PURE LIFE WATERS		4.99
	1GKF-1LHL-9MPY	STREAMLIGHT BEAM LANTERN WTIH SH		169.01
	1GKF-1LHL-9MPY	UNIVERSAL TRAILER HITCH		28.95
	1GKF-1LHL-9MPY	TAKIS CHIPS FOR OPEN HOUSE		23.49
	1GKF-1LHL-9MPY	COFFEE MATE LIQUID PACKETS		31.35
	1GKF-1LHL-9MPY	USB C TO HDMI CABLE (2)		51.80
	1GKF-1LHL-9MPY	FRITO LAY CHIPS FOR OPEN HOUSE		44.86
	1GKF-1LHL-9MPY	STREAMLIGHT 45070 STANDARD MOUNT		70.16
	1GKF-1LHL-9MPY	LOGITECH MOUNTING BRACKET FOR SPE		117.23
	1GKF-1LHL-9MPY	1099 MISC FORMS		16.99
	1GKF-1LHL-9MPY	TERA BARCODE SCANNER - PPE PROJECT		33.99
	1GKF-1LHL-9MPY	NIGHTSTICK RECHARGEABLE LANTERNS		249.95
	1GKF-1LHL-9MPY	50 PACK METAL SAW BLADES		67.99
	1GKF-1LHL-9MPY	HOTDOG BOATS FOR OPEN HOUSE		8.90
	1GKF-1LHL-9MPY	50 PACK SAW BLADES FOR TRAINING		42.99
	1GKF-1LHL-9MPY	CUSTOM STAMPS		27.78
	1GKF-1LHL-9MPY	LAY'S POTATO CHIPS FOR OPEN HOUSE		47.58
	1GKF-1LHL-9MPY	MOUSE PAD		24.99
	1GKF-1LHL-9MPY	FLOOR SQUEEGEE'S		75.90
		Total for Check Number 1001080:		1,391.49
1001081	6091909 A44821	BEST POTS, INC. 2024 MARION COUNTY ANNUAL REPORT 1	11/12/2024	80.00
		Total for Check Number 1001081:		80.00
1001082	6092000 24-031	BRASS ROOTS TRAINING SOLUTIONS PROVIDED INSTRUCTIONAL SERVICES - S	11/12/2024	600.00
		Total for Check Number 1001082:		600.00
1001083	010172 CP-00541931 CP-00549900 IN-1076627	CARSON OIL COMPANY FUEL FOR 9/1-9/15 FUEL FOR 10/15-10/31 55 GAL DRUM OF 15W40 OIL	11/12/2024	979.26 784.23 949.58
		Total for Check Number 1001083:		2,713.07
1001084	096412 00167	CITY OF SCOTTS MILLS WATER USAGE AT STAT. 8 7/1-8/31	11/12/2024	215.44
		Total for Check Number 1001084:		215.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001085	096998	CITY OF SILVERTON	11/12/2024	
	5.05070.0	WATER USAGE AT STAT. 1 9/17-10/17		407.36
	5.05071.0	WATER USAGE STAT. 1 MAINT BAY 9/17-10		59.54
	5.05072.6	WATER USE: STAT. 1 SPRINKLERS 9/17-10/1		131.81
			Total for Check Number 1001085:	598.71
1001086	010185	ELAN FINANCIAL SERVICES	11/12/2024	
	0237	STORAGE TOTES, HANGERS FOR RVS		69.84
	1139	RADIOS		1,520.05
	1139	RADIO REPAIR PARTS		359.50
	1139	WHENTOWORK SUBSCRIPTION		607.75
	1139	BREAKFAST FOR FO1 CLASS		19.49
	1139	LUNCH FOR TAG MEETING		147.95
	1139	RADIO PARTS		15.70
	1254	PIZZA FOR INTERVIEW PANEL		31.15
	1254	CANDY FOR TRUNK OR TREAT		99.94
	1254	CANDY FOR TRUNK OR TREAT		137.98
	1254	POSTAGE FOR TREASURY LETTER		8.95
	1254	CHRISTMAS CARDS		102.58
	2055	AWOG PURCHASE		26.00
	2055	SUPPLIES FOR OPEN HOUSE		35.98
	2055	SUPPLIES FOR SCARECROW - CITY COMPI		3.99
	2055	SUPPLIES FOR OPEN HOUSE		125.87
	2055	POSTAGE FOR NORTHWEST SAFETY CLEA		28.24
	7480	IV SUPPLIES		195.75
	7480	LIFE BANDS		447.86
	8105	STARLINK SUBSCRIPTION		20.00
	8730	GODADDY		80.32
	8730	CALLCENTRIC OCTOBER		39.80
	8730	SEPTEMBER CALLCENTRIC		39.80
	8730	BITWARDEN		60.00
			Total for Check Number 1001086:	4,224.49
1001087	6091972	GIOVANNI NEVES	11/12/2024	
		NREMT LICENSE		104.00
		EMT FINGERPRINTING		58.75
		OHA LICENSE		55.00
			Total for Check Number 1001087:	217.75
1001088	073800	NW NATURAL	11/12/2024	
	298039-9	10/4-11/1		224.65
			Total for Check Number 1001088:	224.65
1001089	075750	OFDDA CONFERENCE	11/12/2024	
	24-2011	2024 OREGON FIRE SERVICE CONFERENC		400.00
			Total for Check Number 1001089:	400.00
1001090	6091901	PACIFIC OFFICE AUTOMATION (SALE	11/12/2024	
	461151	REMAINDER OF 11/2023-8/2024		266.77
	852734	COPIES 10/1-10/30		87.62
			Total for Check Number 1001090:	354.39
1001091	083200	PORTLAND GENERAL ELECTRIC	11/12/2024	
	0074320000	STAT. 8 ELECTRIC SERV. 10/7-11/5		181.03
	2603340000	STAT. 1 ELECTRIC SERV. 10/9-11/5		1,058.64



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3700411000	STAT. 3 ELECTRIC SERV. 10/7-11/5		62.59
	5974190000	STAT. 9 ELECTRIC SERV. 10/7-11/5		43.04
	8950420000	STAT. 2 ELECTRIC SERV. 10/7-11/5		46.61
Total for Check Number 1001091:				1,391.91
1001092	092090	REPUBLIC SERVICES #456	11/12/2024	
	0456-003711573	STAT. 1 GARBAGE SERV. 10/1-10/31		180.95
	0456-003712073	STAT. 8 GARBAGE SERV. 10/1-10/31		18.83
Total for Check Number 1001092:				199.78
1001093	094000	ROTH'S FRESH MARKETS	11/12/2024	
	7947-19	OCTOBER ASSOCIATION DINNER		189.61
Total for Check Number 1001093:				189.61
1001094	190401	SDAO	11/12/2024	
		2025 SDAO-SDIS MEMBERSHIP DUES		2,783.00
Total for Check Number 1001094:				2,783.00
1001095	112435	VERIZON WIRELESS	11/12/2024	
	9977728737	401 IPAD SERV.: 11/2-12/1		40.81
	9977728737	415 IPAD SERV.: 11/2-12/1		40.81
	9977728737	R. SAVAGE CELL SERV.: 11/2-12/1		42.66
	9977728737	423 IPAD SERV.: 11/2-12/1		40.81
	9977728737	B. MILES CELL SERV.: 11/2-12/1		42.66
	9977728737	485 IPAD SERV.: 11/2-12/1		40.81
	9977728737	M. HUGHES CELL SERV.: 11/2-12/1		42.66
	9977728737	K. VEIT CELL SERV.: 11/2-12/1		42.66
	9977728737	407 IPAD SERV.: 11/2-12/1		40.81
	9977728737	411 IPAD SERV.: 11/2-12/1		40.81
	9977728737	D. BROWN CELL SERV.: 11/2-12/1		42.66
	9977728737	405 IPAD SERV.: 11/2-12/1		40.81
	9977728737	482 IPAD SERV.: 11/2-12/1		40.81
	9977728737	I. PETERSON CELL SERV.: 11/2-12/1		42.66
	9977728737	K. MILLER CELL SERV.: 11/2-12/1		42.66
	9977728737	C. CANTU CELL SERV.: 11/2-12/1		42.66
Total for Check Number 1001095:				667.76
1001096	119000	WILCO	11/12/2024	
	718255	SUPPLIES FOR SCARECROW CONTEST WI		31.98
Total for Check Number 1001096:				31.98
1001097	034015	ZIPLY FIBER	11/12/2024	
	10/25-11/24 RL	503-001-0586-110204-5		27.30
	10/25-11/24 ST1	503-873-2805-070997-5		197.57
	10/25-11/24 ST2	503-873-5097-071291-5		81.18
	10/25-11/24 ST3	503-873-3190-062193-5		73.94
	10/25-11/24 ST8	503-873-6215-090168-5		98.73
	10/25-11/24 ST9	503-873-5645-012395-5		73.94
Total for Check Number 1001097:				552.66
Total for 11/12/2024:				16,836.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Report Total (18 checks):	16,836.69

# General Ledger

## Expense vs Budget with Encumbrances



User: Candace  
 Printed: 12/6/2024 3:26:41 PM  
 Period 01 - 12  
 Fiscal Year 2025

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-51001	PERSONNEL	747,453.00	285,028.31	0.00	462,424.69	61.87
25-1-51002	EXTRA PERSONNEL	0.00	0.00	0.00	0.00	0.00
25-1-51003	WORKERS COMP COVERAGE	35,000.00	13,994.73	0.00	21,005.27	60.02
25-1-51004	SOCIAL SECURITY	70,492.00	35,493.00	0.00	34,999.00	49.65
25-1-51005	GROUP HEALTH INSURANCE	202,346.00	76,428.38	0.00	125,917.62	62.23
25-1-51006	GROUP LIFE INSURANCE	17,463.00	4,376.61	0.00	13,086.39	74.94
25-1-51007	PERS	283,522.00	107,108.13	0.00	176,413.87	62.22
25-1-51008	UNEMPLOYMENT INSURANCE	1,200.00	3.02	0.00	1,196.98	99.75
25-1-51009	OVERTIME	75,000.00	69,831.24	0.00	5,168.76	6.89
25-1-51010	VOLUNTEERS	85,000.00	110,295.47	0.00	-25,295.47	-29.76
25-1-51012	MEDICAL SAVINGS PLAN	21,600.00	8,000.00	0.00	13,600.00	62.96
25-1-51013	DIRECTORS EXPENSES	500.00	0.00	0.00	500.00	100.00
	<b>PAYROLL RELATED EXP</b>	<b>1,539,576.00</b>	<b>710,558.89</b>	<b>0.00</b>	<b>829,017.11</b>	<b>53.85</b>
25-1-61001	OFFICE SUPPLIES	3,800.00	1,649.34	0.00	2,150.66	56.60
25-1-61002	DUES AND SUBSCRIPTIONS	9,000.00	4,916.95	0.00	4,083.05	45.37
25-1-61003	CONTRACT SERVICES	35,000.00	29,519.01	0.00	5,480.99	15.66
25-1-61004	TELEPHONE	20,000.00	6,491.56	0.00	13,508.44	67.54
25-1-61005	POSTAGE AND FREIGHT	2,500.00	114.53	0.00	2,385.47	95.42
25-1-61006	UTILITIES	48,000.00	14,144.35	0.00	33,855.65	70.53
25-1-61007	ELECTION EXPENSES	4,500.00	0.00	0.00	4,500.00	100.00
25-1-61008	BUILDING MAINT.JANITORIAL	30,000.00	11,137.97	0.00	18,862.03	62.87
25-1-61009	LGIP FEES	50.00	0.25	0.00	49.75	99.50
25-1-61011	ANNUAL AUDIT	9,500.00	8,350.00	0.00	1,150.00	12.11
25-1-61012	EMPLOYEE RECOGNITION	3,500.00	28.00	0.00	3,472.00	99.20
25-1-61013	RECRUITING EXPENSE	2,500.00	115.93	0.00	2,384.07	95.36
25-1-61014	TRAINING SUPPLIES	2,000.00	213.71	0.00	1,786.29	89.31
25-1-61015	TRAINING EXPENSE	75,000.00	19,428.34	0.00	55,571.66	74.10
25-1-61016	CONFERENCE EXPENSE	5,000.00	400.00	0.00	4,600.00	92.00
25-1-61017	SHOP EXPENSE	3,500.00	1,002.95	0.00	2,497.05	71.34
25-1-61018	EMS SUPPLIES	7,000.00	3,899.39	0.00	3,100.61	44.29
25-1-61019	INSURANCE	82,000.00	0.00	0.00	82,000.00	100.00
25-1-61020	CIVIL SERVICE	5,500.00	500.00	0.00	5,000.00	90.91
25-1-61021	TRAVEL EXPENSE	3,000.00	916.55	0.00	2,083.45	69.45
25-1-61022	EQUIPMENT MAINTENANCE	8,000.00	4,258.14	0.00	3,741.86	46.77
25-1-61023	UNIFORM ALLOWANCE	10,000.00	2,171.28	3,160.00	4,668.72	46.69
25-1-61024	FUELS AND LUBRICANTS	40,000.00	21,024.97	0.00	18,975.03	47.44
25-1-61025	RURAL ADDRESSING	650.00	0.00	0.00	650.00	100.00
25-1-61026	RADIO MAINTENANCE	6,500.00	1,584.02	0.00	4,915.98	75.63
25-1-61027	COMPUTER MAINTENANCE	20,000.00	48.20	0.00	19,951.80	99.76
25-1-61031	LEGAL SERVICES	10,000.00	0.00	0.00	10,000.00	100.00
25-1-61032	FIREFIGHTING CHEMICALS	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61033	APPLIANCES	2,500.00	575.00	0.00	1,925.00	77.00
25-1-61037	ADMINISTRATION SERVICES	30,000.00	6,532.38	0.00	23,467.62	78.23
25-1-61042	SAFETY PROTECTIVE CLOTHING	7,000.00	2,676.18	0.00	4,323.82	61.77
25-1-61044	SMALL TOOLS AND EQUIPMENT	8,686.00	2,018.65	0.00	6,667.35	76.76
25-1-61045	HAZMAT SUPPLIES	500.00	0.00	0.00	500.00	100.00
25-1-61050	DISPATCH SERVICES	99,700.00	49,849.20	0.00	49,850.80	50.00
25-1-61055	MEDICAL MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
25-1-61056	HEALTH AND WELFARE	16,000.00	4,242.43	0.00	11,757.57	73.48
25-1-61057	VEHICLE MAINTENANCE	45,000.00	10,937.28	0.00	34,062.72	75.69
25-1-61060	MAJOR FIRE LOSS EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00
25-1-61063	GRANT EXPENDITURES	136,000.00	28,354.97	0.00	107,645.03	79.15

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-61064	EQUIPMENT TESTING	18,000.00	8,801.00	0.00	9,199.00	51.11
25-1-61065	SCBA MAINTENANCE	4,500.00	265.00	0.00	4,235.00	94.11
25-1-61066	INVESTIGATIONS	500.00	0.00	0.00	500.00	100.00
25-1-61070	CONFLAGRATION EXPENSES	1,500.00	459.54	0.00	1,040.46	69.36
25-1-61092	FIRE PREVENTION SUPPLIES	1,500.00	500.64	500.64	498.72	33.25
25-1-61093	FIRE PREVENTION	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61094	HEALTHMEDICAL	15,000.00	911.52	0.00	14,088.48	93.92
25-1-61095	PROTECTIVE EQUIP MAINT	4,000.00	447.29	0.00	3,552.71	88.82
	<b>MATL SUPP &amp; EXP</b>	<b>840,886.00</b>	<b>248,486.52</b>	<b>3,660.64</b>	<b>588,738.84</b>	<b>70.01</b>
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	20,000.00	376.52	0.00	19,623.48	98.12
25-1-71002	PROTECTIVE EQUIPMENT	50,000.00	2,713.96	0.00	47,286.04	94.57
25-1-71003	MAJOR EQUIPMENT	10,500.00	0.00	0.00	10,500.00	100.00
25-1-71004	COMMUNICATION EQUIPMENT	8,500.00	1,911.05	0.00	6,588.95	77.52
25-1-71010	EQUIPMENT REPLACEMENT	5,000.00	0.00	0.00	5,000.00	100.00
25-1-71015	HOSE REPLACEMENT	6,500.00	0.00	0.00	6,500.00	100.00
25-1-71138	COMPUTER EXPENSE	25,000.00	7,931.98	0.00	17,068.02	68.27
25-1-71139	TRAINING EQUIPMENT	12,000.00	518.06	0.00	11,481.94	95.68
	<b>CAPITAL OUTLAY</b>	<b>137,500.00</b>	<b>13,451.57</b>	<b>0.00</b>	<b>124,048.43</b>	<b>90.22</b>
25-1-90001	CONTINGENCIES	100,000.00	0.00	0.00	100,000.00	100.00
	<b>CONTINGENCY</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100.00</b>
25-5-92006	ENDING FUND BALANCE UNAPPROPRIATED	825,000.00	0.00	0.00	825,000.00	100.00
		<b>825,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>825,000.00</b>	<b>100.00</b>
25-1-91025	TRANSFER OUT (FUND 24)	15,100.00	15,100.00	0.00	0.00	0.00
25-1-91026	TRANSFER OUT (FUND 29)	100,000.00	100,000.00	0.00	0.00	0.00
25-1-91027	TRANSFER OUT (FUND 31)	50,000.00	50,000.00	0.00	0.00	0.00
	<b>TRANSFER OUT</b>	<b>165,100.00</b>	<b>165,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
25-1-93001	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
25-1-93002	LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
	<b>DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total</b>		<b>3,608,062.00</b>	<b>1,137,596.98</b>	<b>3,660.64</b>	<b>2,466,804.38</b>	<b>68.3692</b>

## BANK ACCOUNT BALANCE COMPARISON

<u>September 30, 2023</u>		<u>September 30, 2024</u>	
Columbia Bank Checking	\$ 210,594.79	Columbia Bank Checking	\$ 39,602.58
Columbia Bank MM	\$ 428,289.75	Columbia Bank MM	\$ 475,596.87
Local Gov't Pool	\$ 1,844,971.64	Local Gov't Pool	\$ 2,017,374.24
<b>Sub Total</b>	<b>\$ 2,483,856.18</b>	<b>Sub Total</b>	<b>\$ 2,532,573.69</b>
<b><i>OPERATING BUDGET AHEAD \$48,717.51</i></b>			

<u>October 31, 2023</u>		<u>October 31, 2024</u>	
Columbia Bank Checking	\$ 279,595.67	Columbia Bank Checking	\$ 86,079.55
Columbia Bank MM	\$ 270,068.27	Columbia Bank MM	\$ 541,257.28
Local Gov't Pool	\$ 1,855,202.06	Local Gov't Pool	\$ 1,778,868.32
<b>Sub Total</b>	<b>\$ 2,404,866.00</b>	<b>Sub Total</b>	<b>\$ 2,406,205.15</b>
<b><i>OPERATING BUDGET AHEAD \$1,339.15</i></b>			

<u>November 30, 2023</u>		<u>November 30, 2024</u>	
Columbia Bank Checking	\$ 583,950.76	Columbia Bank Checking	\$ 538,533.23
Columbia Bank MM	\$ 270,357.75	Columbia Bank MM	\$ 332,409.05
Local Gov't Pool	\$ 2,944,162.08	Local Gov't Pool	\$ 2,225,198.38
<b>Sub Total</b>	<b>\$ 3,798,470.59</b>	<b>Sub Total</b>	<b>\$ 3,096,140.66</b>
<b><i>OPERATING BUDGET AHEAD -\$702,329.93</i></b>			

**Silverton Fire District  
Board of Directors Meeting  
Fire Chief Report**

*Submitted by: Bill Miles, Fire Chief*  
**December 6, 2024**

**Current Projects:**

- Inspection visit w/OSFM to Pallet storage and repair business
- Several pre-opening inspection visits to Silverton X-Mas Market at OGR
- Pine Street 21 lot sub-division pre-application conference-Nov 13
- City Pre-ap conference and comments for project on Eska Way, Nov. 20

**Meetings/Activities:**

- METCOM Board Meeting-Jefferson FD Nov. 19
- Meeting regarding Howell Prairie JT Response areas
- Silverton Quarterly Administrator's Lunch-Nov.20
- North Chief's Meeting December 3rd, Silverton Fire District.
- Community Christmas Tree Lighting Event-Dec. 6
- Food & Toy Drive-Dec.7
- Angel of Hope Ceremony-Dec. 8
- Deliver Toys to Zenith Women's Club for Tree of Giving-Dec. 8

**Staffing/Volunteer Changes-Updates:**

- Currently have 69 Volunteers and 9 career staff on the roster.
- Currently have 6 RV's (Resident Volunteers).
- 7 New EMR's just finished classes and are in process of certifying

**Trainings-Held/Attended:**

- Attend Weekly EMS & Fire training.

**Other Activities/Topics of Interest:**

- Staff help assemble shoe racks for Rotary shoe giveaway-Nov 14
- On Nov. 15-B407 (Type 3 brush truck) had an electrical malfunction during a pump training session that caused an electrical fire in a rear section of the wiring harness. This fire also caused damage to some brake air lines. The vehicle had to be towed to a local truck repair shop for further diagnosis. Final result is that a replacement wiring harness has to be ordered from International and expected to take 6-8 weeks to arrive.

**November Snapshot:**

November 2024 Calls- 86    15% decrease over last year  
November 2023 Calls- 99

2024 Calls YTD 1082 (Jan-Nov)    2% decrease from the same period last year  
2023 Calls YTD 1104 (Jan-Nov)

Our Current EMS Certification numbers:

EMR: 23, plus an additional 7 are going through certification currently, soon to be a total of 30

EMT: 22, plus an additional 7 currently enrolled in EMT classes, or about to certify, soon to total 29

EMT-I: 1

AEMT: 3

EMT-P: 4

53 total currently, plus an additional 15 certs under way! Current total membership is 78.

8 combat Academy recruits starting Jan. 3<sup>rd</sup> 2025. At least 1 recruit is in process of obtaining EMT.

Additionally, 2 support members are expected to start in May, both of which are enrolled/enrolling in EMT classes.

## 2024 CONFLAGRATIONS (Snap Shot)

	AMOUNT REQUESTED	PERSONNEL COST	MISC COST	EQUIPMENT COST
* BODENHAMER IR	\$ 6,188.57	\$ 4,113.57	\$ -	\$ 2,075.00
* DURKEE	\$ 42,228.77	\$ 31,150.33	\$ 123.44	\$ 10,955.00
* LEE FALLS	\$ 4,602.44	\$ 2,951.44		\$ 1,651.00
* ELK LANE	\$ 12,370.10	\$ 5,186.10		\$ 7,184.00
* DARLENE 3	\$ 24,357.55	\$ 14,823.20		\$ 9,534.35
* FALLS	\$ 94,182.35	\$ 64,427.00		\$ 29,755.35
* COW VALLEY	\$ 12,433.53	\$ 5,215.13		\$ 7,218.40
* LONE ROCK	\$ 34,520.07	\$ 15,725.41	\$ 162.66	\$ 18,632.00
* DIXON	\$ 11,880.40	\$ 8,289.40		\$ 3,591.00
* COPPERFIELD	\$ 13,540.99	\$ 9,515.74		\$ 4,025.25
* RAIL RIDGE	\$ 28,131.66	\$ 16,170.16		\$ 11,961.50
* BOWMAN WELL	\$ 9,815.57	\$ 5,173.97		\$ 4,641.60
* SERVICE FIRE	\$ 2,987.44	\$ 2,987.44		\$ -
<b>TOTALS</b>	<b>\$ 297,239.44</b>	<b>\$ 185,728.89</b>	<b>\$ 286.10</b>	<b>\$ 111,224.45</b>

\* Received Reimbursement

\* Submitted Packet to OSFM