

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. March 14, 2023
Silverton Fire District Station #1 (Silverton)

I. ROLL CALL:

Les Von Flue, President	Dixon Bledsoe, Director
Stacy Palmer, Vice President	Ryan Bielenberg, Director
Robert Mengucci, Secretary-Treasurer	

ABSENT:

All Directors present

IN ATTENDANCE:

Chief Miles, Office Administrator Cantu, AC Grambusch, Deputy Chief Veit, FF Miller, FF Peterson, FF Hughes, Administrative Assistant Tolmachoff, BC Pilmore, Lt. Brown, Lt. Redman-Brown, BC Terhaar, Brandon Hamilton

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m.

III. PLEDGE OF ALLEGIANCE

President Von Flue led the group in the Pledge of Allegiance.

IV. APPROVAL OF MINUTES OF

a) Regular Board Meeting Minutes

Director Bledsoe made a motion to approve the minutes of the February 14th 2023 board meeting. Director Bielenberg seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

V. OPEN FORUM:

a) VIP Report

Lt. Redman-Brown provided a VIP report to the Board. President Von Flue inquired whether the incentive was working as was intended. Lt. Brown and Lt. Redman-Brown replied that it was recently revised after staying unchanged since its creation 30 years ago. Director Bielenberg asked how points were earned and Lt. Redman-Brown explained it was a cash incentive plan that awarded points to personnel that respond to public education and/or community service events; regular calls earn points as well, but at a much higher rate. Lt. Redman-Brown pointed out that the fund was not being utilized to its potential and may consider putting a maximum cap in order to distribute funds evenly. Lt. Redman-Brown added that a VIP Committee, consisting of association officers, members at large and Director Bledsoe that (will) meet and discuss revising/re-vamping the program for the future. An additional noteworthy comment by Lt. R. Brown clarified that VIP status is only considered if the volunteer has attended the minimum amount of drills for the year, which is 28. President Von Flue asked for the differentiation of stand-by event vs. calls, Lt. Brown gave a clarifying

explanation. Lt. Redman-Brown encouraged the Board to share any suggestions they might have discussed for the VIP program during a work session. President Von Flue urged any present or virtual audience members to add any additional questions/comments and then, hearing none, moved to the next point of discussion.

VI. OLD BUSINESS:

a) Board Policies 101-106

The Board approved the changes made to board policies 101-106. Office Administrator Cantu reported that the District's Public Records Fee Schedule was in-line with other agencies' (TVF&R, Woodburn, Stayton, and Marion County) and suggested no changes at this time. President Von Flue directed that policies are posted for 30 days for future approval and adoption, barring any unforeseen comments or suggestions.

VII. FINANCE OFFICER'S REPORT:

a) Check Summary

b) Departmental Expense Report

c) Bank Account Balance Comparison

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. Vice President Palmer interjected that statewide revenues seemed to be up, and that this should be considered in the budgeting process. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

VIII. CHIEF'S REPORT

a) Civil Service Update

Chief Miles reported there was a Civil Service Meeting scheduled on 9:00am on March 23, 2023. He continued that two letters of interest were submitted for the position of Chief Examiner; part of the meeting will be an Executive Session where they will be interviewing those candidates. President Von Flue was then assured by Chief Miles that the Commissioners were familiar with the parameters of an Executive Session.

b) Strategic Plan Update

Chief Miles and President Von Flue extended an invitation for the Board to express any requests of clarification on either the Civil Service or the Strategic Plan that was not covered in the work session. The Board did not express additional clarification.

IX. NEW BUSINESS:

a) Approve Staff Compensation & Benefit Requests FY 2023-2024

Vice President Palmer made a motion to approve a 6% COLA increase for all staff beginning July 1, 2023. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

Vice President Palmer made a motion to approve a 6% COLA increase for the Fire Chief beginning July 1, 2023. Secretary-Treasurer Mengucci seconded the motion. The motion

carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

Director Bielenberg made a motion to approve a \$100/month maximum match contribution into participating employees' 457(b) deferred compensation plan beginning July 1, 2023. The Board clarified that this contribution is in no way tied to PERS. Vice President Palmer seconded the motion. The motion passed unanimously.

President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

Director Bledsoe made a motion to approve a 4% Medical and Dental increase. Secretary-Treasurer Mengucci seconded the motion. The motion passed unanimously.

President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

X. ITEMS PENDING:

President Von Flue commented that there are no items pending.

XI. GOOD OF THE ORDER:

No discussion of Good of the Order items at this meeting.

XII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:34 p.m.

Approved this 13th day of April, 2023.



President

Minutes recorded and prepared by Kate Tolmachoff