

# SILVERTON FIRE DISTRICT

## MINUTES

***DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION***

REGULAR BOARD MEETING 7:00 P.M. October 8<sup>th</sup>, 2024  
Silverton Fire District Station #8 – 490 3<sup>rd</sup> St. Scotts Mills, 97375

### **I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### **ABSENT:**

Robert Mengucci, Secretary-Treasurer

### **IN ATTENDANCE:**

Chief Miles, Office Administrator (OA) Cantu, AC Veit, FF Peterson, FF Isherwood, BC Terhaar

### **II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES:**

#### **a) Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the September 10<sup>th</sup>, 2024 board meeting. Director Bielenberg seconded the motion. The motion carried unanimously.  
*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

### **V. OPEN FORUM:**

Vice President Palmer thanked FF Peterson and crew for their assistance with taking down the flower baskets in town.

### **VI. OLD BUSINESS:**

- a) Board Policy 103 is out for review until October 16<sup>th</sup>, 2024.
- b) Board Policies 201-207 have been moved to approval. They will be posted for 30 days for public review.

### **VII. FINANCE OFFICER'S REPORT:**

#### **a) Check Summary**

- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**VIII. CHIEF'S REPORT:**

**a) Chief Report**

Chief Miles highlighted conflagrations, call volume in August, hose and ladder testing, and the upcoming Scott's Mills Chicken Dinner. Chief Miles mentioned the upcoming Open House's at all of the stations for Fire Prevention Month. Chief Miles recognized Chief Viet for his work in the EMAC meeting revamping, and his work on getting accredited to be able to teach classes in house for members. Director Bledsoe inquired about the staffing point for Silverton Fire District. Chief Miles stated that the cap of employees is 85 members. Silverton Fire District currently has 71 volunteers, 9 career staff, and 6 Resident Volunteers. Chief Miles said that there are several applicants for the next academy.

**IX. NEW BUSINESS:**

**a) Audit Presentation**

Kori from Accuity stated that the audit went well. Kori recognized OA Cantu for all of her hard work pulling together documents to assist with the audit. There were no issues with compliance, division of duties, and there were no significant findings during the audit. OA Cantu discussed working through the division of duties and that they were put in front of the auditors for input and revision.

**b) Resolution 24-363 to Re-Adopt NIMS for Incident Management**

Director Bledsoe made a motion to re-adopt NIMS for Incident Management. Vice President Palmer seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**c) Board Approval for Budgeted Purchase of Brush Truck Chassis**

Director Bledsoe made a motion to approve the purchase of the proposed truck chassis. Director Bielenberg seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

Chief Miles explained this is the first step in getting a brush truck together. The specific chassis have been chosen based on specified requirements needed and for cost effectiveness.

**X. ITEMS PENDING:**

**a) OFDDA Conference, November 7-9, 2024**

OA Cantu stated Vice President Palmer and Director Bledsoe have confirmed that they are attending.

**b) SDAO Conference**

OA Cantu discussed the SDAO Conference. President Von Flue stated that anyone who was interested in attending the SDAO conference should reach out to OA Cantu at their earliest convenience.

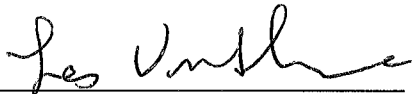
**c) Best Practice Training**

Chief Miles reminded the board that completion of the online Public Meeting Training for the Best Practice credit is due at the end of the month in order for the fire district to be able to receive a discount from SDAO.

**XI. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:29p.m.

Approved this 12<sup>th</sup> day of November, 2024.



President

Minutes recorded and prepared by Kaylee Spencer