

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. April 13, 2021
Silverton Station #1

I. ROLL CALL:

Les Von Flue, President	Robert Van Epps, Director
Stacy Palmer, Vice President	Dixon Bledsoe, Director
Robert Mengucci, Secretary-Treasurer	

ABSENT:

Robert Van Epps, Director

IN ATTENDANCE:

Chief Miles, Office Manager Cantu, Assistant Chief Grambusch (*via zoom*), Maintenance FF Peterson (*via zoom*), FF Hughes (*via zoom*), Lt. Veit (*via zoom*), Lt. Brown (*via zoom*), BC Terhaar (*via zoom*)

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES OF:

a) **Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the March 9, 2021 board meeting as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. (*President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye*)

V. OPEN FORUM:

Lt. Brown shared that the volunteer membership of the North Battalion have voted and approved the revised Volunteer Incentive Plan (VIP). Lt. Brown stated that 13 members qualified for the VIP incentive in 2020. Lt. Brown requested training attendance reports every quarter from AC Grambusch which would be beneficial in showing attendance and standing for members who are trying to qualify for the VIP.

Lt. Veit shared that the South Battalion would be voting on the VIP tomorrow night during the Association meeting.

AC Grambusch reported that after operating as a satellite clinic for Mt. Angel Fire

District, Silverton Fire has applied to become a vaccination site with the Oregon Health Authority. AC Grambusch commended Mt. Angel Fire for their work protecting the community and because of their efficiency felt that Silverton Fire could support another local clinic for the surrounding community. AC Grambusch expressed his gratitude with Stacy Palmer for writing a letter on behalf of the Silverton Chamber to the Commissioners addressing the lack of local vaccination clinics for residents.

VI. OLD BUSINESS:

No old business was discussed at this meeting.

VII. FINANCE OFFICER'S REPORT:

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. *(President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye)*

VIII. CHIEF'S REPORT

a) **Budget**

Chief Miles reported that budget preparation was underway and the proposed budget would be ready for presentation at the budget committee meeting on May 18th.

b) **COVID VACCINE CLINICS**

This was topic was discussed during open forum

IX. NEW BUSINESS:

a) **Resolution 21-349 Accepting Revenue & Authorizing Expenditures & Transfers for 2020 Conflagrations**

Director Dixon made a motion to adopt Resolution 21-349 to accept revenue and authorizing expenditures and transfers for 2020 conflagrations. Secretary Treasurer Mengucci seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye)

b) **Resolution 21-350 Accepting Revenue & Authorizing Expenditures & Transfers for Insurance Claim Reimbursements**

Vice President Palmer made a motion to adopt Resolution 21-350 to accept revenue and authorize expenditures and transfers for insurance claim reimbursements. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye)

c) **Approve Budget Calendar Revision**

Office Administrator Cantu advised the Board of a date revision on the Budget

Calendar. The Board approved moving the Public Hearing & Adopt Budget to June 8th to coincide with the Regular Board Meeting.

d) Right of Way for Westside Gateway Project Discussion

Chief Miles stated that the District had been approached by a developer about dedicating 10ft of property along Railway Avenue to allow the developer to make improvements to the roadway, sidewalk and curbs. Chief Miles stated that these improvements would include the storm drain as a condition for the Westside Gateway Housing Project proposed at the West end of Railway Avenue. Chief Miles provided an update to the Board about the proposed upgrades to Railway Avenue and after answering questions from the Board, was directed to further investigate options for the District for dedicating the 10ft of right-of-way.

X. ITEMS PENDING:

No items were pending at this meeting.

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Approved this 11 day of May, 2021.



President

Minutes recorded and prepared by Candace Cantu