

SILVERTON FIRE DISTRICT MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. July 13, 2021
Silverton Fire District Station #1 (Silverton)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director
Dixon Bledsoe, Director

ABSENT:

All Directors present.

IN ATTENDANCE:

Chief Miles, Office Administrator Cantu, Lt. Recruiter Veit, BC Pilmore, BC Terhaar

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES OF:

a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the amended minutes of the June 8, 2021 board meeting. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

V. OPEN FORUM:

a) **Association Announcements**

No reports were provided during association announcements.

b) **Staff Announcements**

Chief Miles offered condolences on behalf of the District to President Von Flue for the loss of a family member.

VI. DIRECTOR OATH OF OFFICE

Vice President Palmer administered the oath of office to re-elected Director, Les Von Flue to Position 4.

President Von Flue administered the oath of office to newly elected Directors, Dixon Bledsoe to Position 3 and Ryan Bielenberg to Position 2.

VII. ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2021-2022

President Von Flue opened nominations for board president. Director Palmer nominated Les Von Flue for board president. Having no other nominations for president, nominations were closed and Les Von Flue was re-elected president by unanimous vote.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

President Von Flue opened nominations for board vice president. Director Mengucci nominated Stacy Palmer for vice president. Having no other nominations for vice president, nominations were closed. Stacy Palmer was elected vice president by unanimous vote.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

President Von Flue opened nominations for board secretary-treasurer. Vice President Palmer nominated Rob Mengucci for secretary-treasurer. Having no other nominations for secretary-treasurer, nominations were closed. Rob Mengucci was elected secretary-treasurer by unanimous vote.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

The following slate of officers elected to serve for the fiscal year 2021-2022:

Les Von Flue, President
Stacy Palmer, Vice-President
Robert Mengucci, Secretary-Treasurer

VIII. OLD BUSINESS:

No discussion of old business at this meeting.

IX. FINANCE OFFICER'S REPORT:

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously.

X. CHIEF'S REPORT

a) Explorer Post 400

Chief Miles confirmed that the Explorer Post was disbanded by recommendation of Advisors and recent staffing changes within the District. Chief Miles reported that Advisors awarded three \$500 scholarships, a Years of Service plaque and a Leadership plaque to Explorer members. Chief Miles shared that each Explorer received an engraved tumbler and once all expenditures had cleared the bank, remaining funds would be used to purchase equipment for the high school program. Vice President Palmer inquired how losing the Explorer program could impact District recruitment. Chief Miles replied that the Explorer program contributed to a very small number of short term volunteers, but did not recruit or retain long term volunteers that the District needed.

b) Standard of Cover Study

Chief Miles requested permission to move forward with hiring a consultant to begin the process of moving forward with a standard of cover study. After in-depth discussion, the Board agreed to discuss what information and data was a priority for the District with a

consultant to strategize next steps at a Board Work Session. The Board agreed to meet September 8, 2021 beginning at 12pm at Station 1. The agenda will address Standard of Cover and a Strategic Plan.

c) Annual Picnic

Chief Miles stated that invitations to the District's Annual Picnic would be mailed by the end of the week and personally invited the Board to attend August 4th at 6:00pm.

d) SDAO Board Training Opportunity

Office Administrator Cantu informed the Board of upcoming training opportunities offered through SDAO and stated that all email and mailing addresses would be verified to ensure that each Director received notifications directly from SDAO. President Von Flue strongly recommended that current and new members attend board training provided by SDAO in order to stay up-to-date on all legal responsibilities and practices expected of a board member.

e) Board Email Accounts

Chief Miles shared that an email account was created for each Director and to notify Office Administrator Cantu if preference for all future correspondence should be through the new email account. President Von Flue requested distribution of an updated roster with Director contact information.

f) Recruiting/Retention Report

Vice President Palmer stated that she would like the Recruiter/Retention FF to have more of a public presence and suggested opportunities that would allow the District to connect with the community. Chief Miles stated that recruiting techniques were currently under review with Lt. Veit, who had been meeting with outside fire agencies, volunteers and staff to discuss methods and best processes of recruitment and retention.

g) Fire Prevention

Chief Miles reported that the District had completed a number of booth inspections, site and driveway inspections, and fire alarm inspections. Chief Miles stated that Marion County Building has requested comments on a large number of new builds, some needing water supply capabilities. In addition, Chief Miles stated that pre-application conferences had begun for new subdivisions around Silverton. Secretary Treasurer Mengucci inquired if FF Hughes would receive additional inspection training. Chief Miles stated that FF Hughes had received company inspector training and was currently assisting with driveway inspections and access/water supply for new builds. Vice President Palmer expressed her appreciation for additional safety messaging to the community regarding fire safety. Chief Miles provided an update on District personnel currently deployed around the state assisting on various wildfires. The Board continued with a brief discussion about various wildfires around the state and backfill capabilities within the District.

XI. NEW BUSINESS:

a) Board Workshop Date

The board workshop was scheduled for September 8, 2021 beginning at 12pm at Station 1.

b) Add/Remove Signers on Bank Accounts

President Von Flue requested to add Ryan Bielenberg and Dixon Bledsoe to the District checking and money market accounts and removing Burke Slater and Robert Van Epps. The Board unanimously approved the addition of Ryan Bielenberg and Dixon Bledsoe and removing Burke Slater and Robert Van Epps on District financial accounts.

c) Review Board Policy 206 Revisions

The Board approved Policy 206 revisions and agreed to proceed with a 30 day review.

XII. ITEMS PENDING:

No discussion of pending items at this meeting.

XIII. GOOD OF THE ORDER:

President Von Flue requested notification of the date and time of District pictures.
President Von Flue encouraged any suggestions by Directors that would improve board function at any time for group discussion.
Vice President Palmer shared that she is working on funding for signage specifically used in emergency situations around Silverton.
Director Bledsoe stated that his daughter was certified installing car seats and suggested the District contact her to coordinate service.

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 8:15 p.m.

Approved this 10th day of August, 2021.

Les Von Flue

President

Minutes recorded and prepared by Candace Cantu