

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. November 9, 2021  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President Ryan Bielenberg, Director (*via Zoom*)  
Stacy Palmer, Vice President Dixon Bledsoe, Director (*via Zoom*)  
Robert Mengucci, Secretary-Treasurer (*via Zoom*)

### ABSENT:

*All Directors present.*

### IN ATTENDANCE:

Chief Miles, AC Grambusch, BC Terhaar, Lt. Brown, Lt. Dandeneau

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF MINUTES OF:

#### a) **Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of October 12, 2021 board meeting. Director Bledsoe seconded the motion. Director Mengucci requested that the minutes reflect discussion regarding the confidentiality of the survey. AC Grambusch stated that although the draft minutes did not reflect the requested changes, the final version did. The corrected minutes were then read aloud by AC Grambusch. The Board unanimously agreed on the amended minutes. The motion to approve amended minutes of October 12, 2021 carried unanimously.

### V. OPEN FORUM:

#### a) **Association Announcements**

Lt. Brown reported that the Scotts Mills Association had a successful chicken dinner and received \$1000 in additional donations from the community in appreciation for the wildfire response last summer. Lt. Brown hosted a public education (pub ed) event for a local Cub Scouts group consisting of 8 scouts and 11 parents. Lt. Brown stated that the pub ed covered fire safety, smoke alarms and wildfire discussion. Lt. Brown shared that the Scotts Mills FF Association applied for and received a \$30,000 grant from Molalla Foothills Community Church. Lt. Brown reported that the funds would be used towards radio equipment, wildland gear and shelters, battery powered saws and hand tools.

Lt. Dandeneau shared that the 1<sup>st</sup> Annual Spaghetti Feed was successful and was used to kick off the toy and food drive. Lt. Dandeneau reported although there was a learning curve, the Silverton FF Association served 250 plates and collected 250lbs of food. Lt. Dandeneau stated that 29 toy and food barrels would be distributed to businesses on Wednesday, November 10<sup>th</sup> and the door to door food and toy collection would occur December 4<sup>th</sup> and 5<sup>th</sup>.

**b) Staff Announcements**

*No reports were provided during staff announcements.*

**VI. OLD BUSINESS:**

*No discussion of old business at this meeting.*

**VII. FINANCE OFFICER'S REPORT:**

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to accept the finance officer's report as presented. Director Bledsoe seconded the motion. The motion to accept the finance officer's report as presented carried unanimously.

Chief Miles confirmed that the new signers were successfully added to District accounts.

**X. CHIEF'S REPORT**

**a) Strategic Plan Update**

Chief Miles stated that Strategic Plan Consultant, Mr. Abel, would like to schedule an orientation with volunteers, staff and directors to outline survey instructions and expectations prior to roll out. After the discussion amongst the Board, orientation was scheduled for November 17<sup>th</sup> at 7:00pm. Chief Miles clarified that this orientation was not for the planning committee, and a tentative date of January 22<sup>nd</sup> was scheduled for the planning committee to review survey results. After discussion, all Directors were available to attend the work session on January 22<sup>nd</sup>. After additional discussion, Vice President Palmer was appointed to invite members of the community to participate on the strategic planning committee.

**XI. NEW BUSINESS:**

**a) Board Handbook Section 300 Review**

President Von Flue stated that Chief Miles was looking into the purchase of Chromebooks for Directors. Chief Miles shared that Chromebooks would also be considered for use in future Academies as well. Chief Miles reported that additional work on public contracting would require attorney review and an appeal process and requested that the section get tabled until the next board meeting.

**b) Board Policy-Information Security Review**

Chief Miles stated that SDAO extended the deadline to December 29<sup>th</sup> and requested approval from the Board to move the policy forward for a 30 day review.

**XII. ITEMS PENDING:**

Vice President Palmer stated that the Chief completed a self-evaluation and she would be sending a survey monkey with the exact same questions to each Director to complete within the

week. Vice President Palmer stated that the evaluation could be discussed at the next board meeting.

President Von Flue inquired whether the Board would like to schedule a Board Work Session in January. After discussion the Board agreed to postpone the work session until there was a need.

XIII. GOOD OF THE ORDER:

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:46 p.m.

Approved this 14 day of December, 2021.

Les Von Flue

President

Minutes recorded and prepared by Candace Cantu