

# SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.  
REGULAR BOARD MEETING, August 10, 2021 at 7:00 P.M.  
Silverton Station # 1

- I. **ROLL CALL:**  
Les Von Flue, President  
Stacy Palmer, Vice-President  
Rob Mengucci, Secretary-Treasurer  
  
Ryan Bielenberg, Director  
Dixon Bledsoe, Director
- II. **CALL MEETING TO ORDER**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES OF:**
  - a) Regular Board Meeting of July 13, 2021
- V. **OPEN FORUM:**
  - a) Association Announcements
  - b) Staff Announcements
- VI. **OLD BUSINESS:**
  - a)
- VII. **FINANCE OFFICER'S REPORT:**
  - a) Check Summary
  - b) Departmental Expense Report
  - c) Bank Account Balance Comparison
- VIII. **CHIEF'S REPORT:**
  - a) Audit
  - b) Conflagrations
  - c) Standard of Cover Study
  - d) Strategic Plan
  - e) Operational Guidelines
  - f) Training Report
  - g) Call Response Data
  - h) Recruiting/Retention Report (10/2021)
  - i) Fire Prevention Report (10/2021)
- IX. **NEW BUSINESS:**
  - a)
- X. **ITEMS PENDING:**
  - a) Board Workshop 9/8/2021 12:00 noon
- XI. **GOOD OF THE ORDER:**
- XII. **ADJOURNMENT:**

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# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. July 13, 2021  
Silverton Fire District Station #1 (Silverton)

### I. **ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director  
Dixon Bledsoe, Director

### **ABSENT:**

*All Directors present.*

### **IN ATTENDANCE:**

Chief Miles, Office Administrator Cantu, Lt. Recruiter Veit, BC Pilmore, BC Terhaar

### II. **CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### III. **PLEDGE OF ALLEGIANCE**

### IV. **APPROVAL OF MINUTES OF:**

#### a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the amended minutes of the June 8, 2021 board meeting. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

### V. **OPEN FORUM:**

#### a) **Association Announcements**

*No reports were provided during association announcements.*

#### b) **Staff Announcements**

Chief Miles offered condolences on behalf of the District to President Von Flue for the loss of a family member.

### VI. **DIRECTOR OATH OF OFFICE**

Vice President Palmer administered the oath of office to re-elected Director, Les Von Flue to Position 4.

President Von Flue administered the oath of office to newly elected Directors, Dixon Bledsoe to Position 3 and Ryan Bielenberg to Position 2.

**VII. ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2021-2022**

President Von Flue opened nominations for board president. Director Palmer nominated Les Von Flue for board president. Having no other nominations for president, nominations were closed and Les Von Flue was re-elected president by unanimous vote.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

President Von Flue opened nominations for board vice president. Director Mengucci nominated Stacy Palmer for vice president. Having no other nominations for vice president, nominations were closed. Stacy Palmer was elected vice president by unanimous vote.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

President Von Flue opened nominations for board secretary-treasurer. Vice President Palmer nominated Rob Mengucci for secretary-treasurer. Having no other nominations for secretary-treasurer, nominations were closed. Rob Mengucci was elected secretary-treasurer by unanimous vote.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

The following slate of officers elected to serve for the fiscal year 2021-2022:

- Les Von Flue, President
- Stacy Palmer, Vice-President
- Robert Mengucci, Secretary-Treasurer

**VIII. OLD BUSINESS:**

*No discussion of old business at this meeting.*

**IX. FINANCE OFFICER'S REPORT:**

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously.

**X. CHIEF'S REPORT**

**a) Explorer Post 400**

Chief Miles confirmed that the Explorer Post was disbanded by recommendation of Advisors and recent staffing changes within the District. Chief Miles reported that Advisors awarded three \$500 scholarships, a Years of Service plaque and a Leadership plaque to Explorer members. Chief Miles shared that each Explorer received an engraved tumbler and once all expenditures had cleared the bank, remaining funds would be used to purchase equipment for the high school program. Vice President Palmer inquired how losing the Explorer program could impact District recruitment. Chief Miles replied that the Explorer program contributed to a very small number of short term volunteers, but did not recruit or retain long term volunteers that the District needed.

**b) Standard of Cover Study**

Chief Miles requested permission to move forward with hiring a consultant to begin the process of moving forward with a standard of cover study. After in-depth discussion, the Board agreed to discuss what information and data was a priority for the District with a

consultant to strategize next steps at a Board Work Session. The Board agreed to meet September 8, 2021 beginning at 12pm at Station 1. The agenda will address Standard of Cover and a Strategic Plan.

**c) Annual Picnic**

Chief Miles stated that invitations to the District's Annual Picnic would be mailed by the end of the week and personally invited the Board to attend August 4<sup>th</sup> at 6:00pm.

**d) SDAO Board Training Opportunity**

Office Administrator Cantu informed the Board of upcoming training opportunities offered through SDAO and stated that all email and mailing addresses would be verified to ensure that each Director received notifications directly from SDAO. President Von Flue strongly recommended that current and new members attend board training provided by SDAO in order to stay up-to-date on all legal responsibilities and practices expected of a board member.

**e) Board Email Accounts**

Chief Miles shared that an email account was created for each Director and to notify Office Administrator Cantu if preference for all future correspondence should be through the new email account. President Von Flue requested distribution of an updated roster with Director contact information.

**f) Recruiting/Retention Report**

Vice President Palmer stated that she would like the Recruiter/Retention FF to have more of a public presence and suggested opportunities that would allow the District to connect with the community. Chief Miles stated that recruiting techniques were currently under review with Lt. Veit, who had been meeting with outside fire agencies, volunteers and staff to discuss methods and best processes of recruitment and retention.

**g) Fire Prevention**

Chief Miles reported that the District had completed a number of booth inspections, site and driveway inspections, and fire alarm inspections. Chief Miles stated that Marion County Building has requested comments on a large number of new builds, some needing water supply capabilities. In addition, Chief Miles stated that pre-application conferences had begun for new subdivisions around Silverton. Secretary Treasurer Mengucci inquired if FF Hughes would receive additional inspection training. Chief Miles stated that FF Hughes had received company inspector training and was currently assisting with driveway inspections and access/water supply for new builds. Vice President Palmer expressed her appreciation for additional safety messaging to the community regarding fire safety. Chief Miles provided an update on District personnel currently deployed around the state assisting on various wildfires. The Board continued with a brief discussion about various wildfires around the state and backfill capabilities within the District.

**XI. NEW BUSINESS:**

**a) Board Workshop Date**

The board workshop was scheduled for September 8, 2021 beginning at 12pm at Station 1.

**b) Add/Remove Signers on Bank Accounts**

President Von Flue requested to add Ryan Bielenberg and Dixon Bledsoe to the District checking and money market accounts and removing Burke Slater and Robert Van Epps. The Board unanimously approved the addition of Ryan Bielenberg and Dixon Bledsoe and removing Burke Slater and Robert Van Epps on District financial accounts.

**c) Review Board Policy 206 Revisions**

The Board approved Policy 206 revisions and agreed to proceed with a 30 day review.

**XII. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XIII. GOOD OF THE ORDER:**

President Von Flue requested notification of the date and time of District pictures.  
President Von Flue encouraged any suggestions by Directors that would improve board function at any time for group discussion.  
Vice President Palmer shared that she is working on funding for signage specifically used in emergency situations around Silverton.  
Director Bledsoe stated that his daughter was certified installing car seats and suggested the District contact her to coordinate service.

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 8:15 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
President

Minutes recorded and prepared by Candace Cantu

# Accounts Payable

## Checks by Date - Detail by Check Date

User: candace  
 Printed: 8/4/2021 4:05 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
35798	6091838 7856	ACCUITY, LLC AUDIT PROGRESS BILL	07/14/2021	1,000.00
Total for Check Number 35798:				1,000.00
35799	6091910	AMAZON CAPITAL SERVICES	07/14/2021	
	177DD3V9MQ9F	MAP HOOKS AND RAIL		84.87
	1G9HVHG9NJG9	CALENDAR/STICKY NOTES		35.87
	1G9HVHG9NJG9	FACE CLEANSER		30.23
	1G9HVHG9NJG9	SUNSCREEN		6.74
	1G9HVHG9NJG9	VENT COVER 415 TUBE COMP.		25.76
	1G9HVHG9NJG9	CHARGER		20.97
	1G9HVHG9NJG9	EXTENSION CORD		14.99
	1G9HVHG9NJG9	CABLES		11.99
	1G9HVHG9NJG9	CHARGING CABLES		8.99
	1G9HVHG9NJG9	HEADLAMP		27.98
Total for Check Number 35799:				268.39
35800	010185	CARDMEMBER SERVICE	07/14/2021	
	1139	ZOOM BALANCE		0.90
	2503	CONFLAG LUNCH		28.55
	2503	GOOGLE CALENDAR SYNC		2.99
	2503	(1) FINGERPRINT FEE		40.00
	2503	CONFLAG DINNER		37.29
	2503	CONFLAG DINNER		25.98
	2503	CONFLAG LUNCH		40.00
	2503	CONFLAG DINNER		8.98
	2503	CONFLAG DINNER		25.00
	2503	CONFLAG LUNCH		24.30
	2503	GOOGLE CALENDAR SYNC		2.09
	3725	OFCA MEMBERSHIP J. TERHAAR		85.00
	3725	OFCA MEMBERSHIP B. PILMORE		85.00
	3725	PHONE SUBSCRIPT 6/1-7/31		10.85
	3725	OFCA MEMBERSHIP E. GRAMBUSCH		85.00
	3725	EMT RECERT K. PARVIN		95.00
	9000	GOOGLE CALENDAR SYNC		2.09
	9000	GOOGLE CALENDAR SYNC		2.99
Total for Check Number 35800:				602.01
35801	010172	CARSON OIL COMPANY	07/14/2021	
	CP00320515	FUEL FOR 402		35.70
	CP00320515	FUEL FOR 423		85.06
	CP00320515	FUEL FOR 437		76.35
	CP00320515	FUEL FOR 412		106.65
	CP00320515	FUEL FOR 413		33.22
	CP00320515	FUEL FOR 411		27.56
	CP00320515	FUEL FOR 414		11.43
	CP00320515	FUEL FOR 482		130.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CP00320515	FUEL FOR 401		101.00
	CP00320515	FUEL FOR 421		46.15
Total for Check Number 35801:				653.73
35802	096412 00167	CITY OF SCOTTS MILLS WATER USAGE AT STAT. 8 5/1-6/30	07/14/2021	210.02
Total for Check Number 35802:				210.02
35803	096998 5.05070.0 5.05071.0 5.05072.6	CITY OF SILVERTON WATER USAGE AT STAT. 1 6/21 WATER USAGE STAT. 1 MAINT BAY 6/21 WATER USE: STAT. 1 SPRINKLERS 6/21	07/14/2021	276.42 48.99 284.98
Total for Check Number 35803:				610.39
35804	011005 1	CLACKAMAS COUNTY ELECTIONS MAY 2021 ELECTION 3 POSITIONS	07/14/2021	86.33
Total for Check Number 35804:				86.33
35805	015500 73023209	DE LAGE LANDEN COPIER LEASE PAYMENT 7/15-8/14	07/14/2021	231.00
Total for Check Number 35805:				231.00
35806	015880 91270644	DEPT. OF MOTOR VEHICLES ( 3 ) DMV REPORT FEE	07/14/2021	9.00
Total for Check Number 35806:				9.00
35807	097300 SILFIRED SILFIRED SILFIRED SILFIRED	HI-SCHOOL PHARMACY #1178 PARTS FOR SPRINKLER SYST. STA. 8 AIR DUSTER CHECK VALVE 485 HOLE SAW	07/14/2021	29.53 17.18 18.99 17.99
Total for Check Number 35807:				83.69
35808	6091912 SFD21001 SFD21002	KEITH ALLEN SMITH TRAINING: 7 HRS TARGET SOLUTIONS TRAINING: 6HR TARGET SOLUTIONS	07/14/2021	350.00 300.00
Total for Check Number 35808:				650.00
35809	6091883 1	KEITH SMITH FUEL REIMB. CONFLAG	07/14/2021	57.87
Total for Check Number 35809:				57.87
35810	6091891 486845	KILLERS PEST CONTROL SALEM PEST CONTROL SERVICE	07/14/2021	145.00
Total for Check Number 35810:				145.00
35811	098725 59906	LOCAL GOVERNMENT LAW GROUP P. LEGAL SERVICES JUNE	07/14/2021	73.50
Total for Check Number 35811:				73.50
35812	065838 145575	MARION ENVIRONMENTAL SERV. BIO BOX BAGS	07/14/2021	22.75



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35812:	22.75
35813	120185 1	MARK ZEITZER QTRLY PAYMENT APR-JUN 2021	07/14/2021	125.00
			Total for Check Number 35813:	125.00
35814	072925 2021221021	METCOM 9-1-1 DISPATCH SERV. FEE FOR JUL	07/14/2021	7,441.43
			Total for Check Number 35814:	7,441.43
35815	070600 10461	NEW CREATION SIGN & BANNER 412 GRAPHICS	07/14/2021	58.50
			Total for Check Number 35815:	58.50
35816	070060 7933075X	NFPA MEMBER RENEWAL 21-22 ID2644383	07/14/2021	175.00
			Total for Check Number 35816:	175.00
35817	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 6/7-7/7	07/14/2021	32.82
			Total for Check Number 35817:	32.82
35818	076396 2021169	OREGON FIRE MUSEUM 21-22 MEMBER RENEWAL 65 @ \$3 EA	07/14/2021	195.00
			Total for Check Number 35818:	195.00
35819	6091901 519270	PACIFIC OFFICE AUTOMATION (SALE DOCUMENT PRINTS 6/7-7/7	07/14/2021	77.13
			Total for Check Number 35819:	77.13
35820	092090 0456003158026 0456003158619	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 6/1-6/30 STAT. 8 GARBAGE SERV. 6/1-6/30	07/14/2021	182.25 30.14
			Total for Check Number 35820:	212.39
35821	097875 3147657	ROTARY CLUB OF SILVERTON QTR 3 DUES & FEES FOR B. MILES	07/14/2021	50.00
			Total for Check Number 35821:	50.00
35822	098720 36W52823-424	SDIS 21-22 WC RENEWAL PREMIUM	07/14/2021	19,442.84
			Total for Check Number 35822:	19,442.84
35823	096976 21570 21570	SILVER CREEK AUTO PARTS, INC. FILTERS 425,435,495 HEADLIGHT BULBS 415	07/14/2021	37.27 96.94
			Total for Check Number 35823:	134.21
35824	200120 0003944250	STATESMAN JOURNAL BUDGET HEARING NOTICE	07/14/2021	301.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35824:	301.60
35825	112435	VERIZON WIRELESS	07/14/2021	
	9883187569	E. GRAMBUSCH CELL SERV.: 7/2-8/1		44.24
	9883187569	K. VEIT CELL SERV.: 7/2-8/1		44.24
	9883187569	VACANT CELL SERV.: 7/2-8/1		44.24
	9883187569	M. HUGHES CELL SERV.: 7/2-8/1		44.24
	9883187569	C. CANTU CELL SERV.: 7/2-8/1		44.24
	9883187569	B. MILES CELL SERV.: 7/2-8/1		44.24
	9883187569	I. PETERSON CELL SERV.: 7/2-8/1		44.24
	9883187569	STA. 8 IPAD SERV.: 7/2-8/1		40.01
	9883187569	AC IPAD SERV.: 7/2-8/1		40.01
	9883187569	CHIEF IPAD SERV.: 7/2-8/1		40.01
	9883187569	STA. 1 IPAD SERV.: 7/2-8/1		40.01
			Total for Check Number 35825:	469.72
35826	034015	ZIPLY FIBER	07/14/2021	
	5/25-6/24 RL	503-001-0586-110204-5		25.37
	5/25-6/24 ST1	503-873-5328-062885-5		281.06
	5/25-6/24 ST3	503-873-3190-062193-5		57.95
	5/25-6/24 ST8	503-873-6215-090168-5		81.92
	5/25-6/24 ST9	503-873-5645-012395-5		57.95
	5/25-6/24 STA2	503-873-5097-071291-5		65.26
			Total for Check Number 35826:	569.51
			Total for 7/14/2021:	33,988.83
35827	010172	CARSON OIL COMPANY	07/29/2021	
	CP00323675	FUEL FOR 482		180.67
	CP00323675	FUEL FOR 423		96.07
	CP00323675	FUEL FOR 413		13.84
	CP00323675	FUEL FOR 401		51.70
	CP00323675	FUEL FOR 421		104.32
	CP00323675	FUEL FOR 437		174.49
	CP00323675	FUEL FOR 434		94.06
	CP00323675	FUEL FOR 419		90.70
			Total for Check Number 35827:	805.85
35828	013528 25670	CRUISE MASTER PRISMS, INC. BOARD NAME PLATE	07/29/2021	
			Total for Check Number 35828:	16.75
35829	6091816 3684	DANIEL EARL WILGUS REPLACE BLOWER FAN AC UNIT ST. 1	07/29/2021	
			Total for Check Number 35829:	543.00
35830	026660 13974 13974	FLASHALERT NEWSWIRE 21-22 NEWS DISTRIBUTION 300 SUBSCRIBERS @ .20 EA	07/29/2021	
			Total for Check Number 35830:	240.00
35831	033975 9958426745	GRAINGER BASKET TRUCK	07/29/2021	
			Total for Check Number 35831:	172.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9962215985	TRASH BAGS, TOWELS		372.09
			Total for Check Number 35831:	544.09
35832	035035 22755	HM DOORS OH DOOR REPAIR STA. 1	07/29/2021	480.00
			Total for Check Number 35832:	480.00
35833	035075 1	HRA VEBA TRUST YA462 HRA/VEBA: JUL	07/29/2021 PR Batch 00005.07.2021 YA4	1,200.00
			Total for Check Number 35833:	1,200.00
35834	6091864	JOSEPH HOMUTOFF	07/29/2021	
	1	GROCERY FOR GRANDVIEW FIRE		18.26
	2	GROCERY FOR GRANDVIEW FIRE		15.25
	3	GROCERY FOR GRANDVIEW FIRE		24.93
	4	GROCERY FOR GRANDVIEW FIRE		25.31
	5	GROCERY FOR GRANDVIEW FIRE		5.39
	6	GROCERY FOR ELBOW CREEK FIRE		95.74
	6	CLEANERS FOR 419 ELBOW CREEK FIRE		46.20
	7	HYGIENE FOR ELBOW CREEK FIRE		27.74
	8	GROCERY FOR ELBOW CREEK FIRE		12.78
	9	MEAL FOR ELBOW CREEK FIRE		10.67
			Total for Check Number 35834:	282.27
35835	091893 0679177 0679177 0679177	LIFEMAP ASSURANCE CO. ADJUSTMENT LIFEMAP: EMPLOYEE CONTRIB.: AUG AD&D/LIFE INS. EMPLOYER CONTIB: AUC	07/29/2021  PR Batch 00005.07.2021 LIFI PR Batch 00005.07.2021 AD&	-6.40 46.25 53.10
			Total for Check Number 35835:	92.95
35836	6091913 10631	LITHIA BODY & PAINT OF KLAMATH CROSS MEMBER RPLCMNT 437	07/29/2021	235.00
			Total for Check Number 35836:	235.00
35837	065870 A416000	MARC NELSON OIL PRODUCTS BULK DIESEL 275 @ 2.99904 EA	07/29/2021	825.04
			Total for Check Number 35837:	825.04
35838	072925 202021-1182	METCOM 9-1-1 CREW FORCE 1/21-6/30	07/29/2021	419.00
			Total for Check Number 35838:	419.00
35839	6091852 2021-1629	MT. ANGEL PUBLISHING INC. RECRUITMENT AD 1/4 PAGE	07/29/2021	670.00
			Total for Check Number 35839:	670.00
35840	083200 0074320000 2603340000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 6/9-7/9 STAT. 1 ELECTRIC SERV. 6/9-7/9 STAT. 3 ELECTRIC SERV. 6/9-7/9 STAT. 9 ELECTRIC SERV. 6/9-7/9 STAT. 2 ELECTRIC SERV. 6/7-7/7	07/29/2021	168.88 1,233.76 57.20 32.07 33.16

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35840:	1,525.07
35841	098720	SDIS	07/29/2021	
	03-0052823	COBRA PREMIUM C. MILES: AUG		756.43
	03-0052823	COBRA PREMIUM G. JENSEN: AUG		1,398.75
	03-0052823	MEDICAL: EMPLOYEE CONTRIB.: AUG	PR Batch 00005.07.2021 MEI	950.76
	03-0052823	MEDICAL: EMPLOYER CONTRIB.: AUG	PR Batch 00005.07.2021 MEI	8,556.84
	03-0052823	LTD: EMPLOYER CONTRIB.: AUG	PR Batch 00005.07.2021 LTD	178.14
			Total for Check Number 35841:	11,840.92
35842	096520 11891	SEA WESTERN FIRE EQUIPMENT STRUCTURAL BOOT	07/29/2021	199.95
			Total for Check Number 35842:	199.95
35843	027039 930943	SUN LIFE FINANCIAL 930943 LIFE INS. PREMIUM: AUG	07/29/2021	402.99
			Total for Check Number 35843:	402.99
35844	010700	VOYA-OSGP	07/29/2021	
	1	OSGP CONTRIB FOR: 2427		2,166.00
	2	OSGP CONTRIB FOR: 1314		2,166.50
	3	OSGP CONTRIB FOR: 8807		100.00
	4	OSGP CONTRIB FOR: 2738		200.00
			Total for Check Number 35844:	4,632.50
35845	6091829 7/12-8/11	WAVE 056639301-0008929 CONV. BOX	07/29/2021	58.53
			Total for Check Number 35845:	58.53
			Total for 7/29/2021:	25,013.91
			Report Total (48 checks):	59,002.74

# General Ledger

## Expense vs Budget with Encumbrances

User: candace

Printed: 08/04/21 14:46:41

Period 01 - 01

Fiscal Year 2022

Account Number	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 550,000.00	\$ 38,666.41	\$ 511,333.59	92.97%
25-1-51002	EXTRA PERSONNEL	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 26,000.00	\$ 19,469.27	\$ 6,530.73	25.12%
25-1-51004	SOCIAL SECURITY	\$ 52,000.00	\$ 7,682.77	\$ 44,317.23	85.23%
25-1-51005	GROUP HEALTH INSURANCE	\$ 175,000.00	\$ 8,556.84	\$ 166,443.16	95.11%
25-1-51006	GROUP LIFE INSURANCE	\$ 16,000.00	\$ 634.23	\$ 15,365.77	96.04%
25-1-51007	PERS	\$ 172,000.00	\$ 15,286.88	\$ 156,713.12	91.11%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-51009	OVERTIME	\$ 35,000.00	\$ 14,245.39	\$ 20,754.61	59.30%
25-1-51010	VOLUNTEERS	\$ 70,000.00	\$ 47,515.01	\$ 22,484.99	32.12%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 19,200.00	\$ 1,200.00	\$ 18,000.00	93.75%
25-1-51013	DIRECTORS EXPENSES	\$ 600.00	\$ -	\$ 600.00	100.00%
<b>PAYROLL RELATED EXP</b>		<b>\$ 1,118,500.00</b>	<b>\$ 153,256.80</b>	<b>\$ 965,243.20</b>	<b>86.30%</b>
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 120.74	\$ 3,379.26	96.55%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 9,000.00	\$ 915.00	\$ 8,085.00	89.83%
25-1-61003	CONTRACT SERVICES	\$ 18,000.00	\$ 433.13	\$ 17,566.87	97.59%
25-1-61004	TELEPHONE	\$ 20,000.00	\$ 1,060.24	\$ 18,939.76	94.70%
25-1-61005	POSTAGE AND FREIGHT	\$ 2,000.00	\$ -	\$ 2,000.00	100.00%
25-1-61006	UTILITIES	\$ 36,000.00	\$ 2,649.22	\$ 33,350.78	92.64%
25-1-61007	ELECTION EXPENSES	\$ 5,200.00	\$ 86.33	\$ 5,113.67	98.34%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 16,000.00	\$ 1,741.62	\$ 14,258.38	89.11%
25-1-61009	LGIP FEES	\$ 100.00	\$ -	\$ 100.00	100.00%
25-1-61011	ANNUAL AUDIT	\$ 8,200.00	\$ 1,000.00	\$ 7,200.00	87.80%
25-1-61012	EMPLOYEE RECOGNITION	\$ 2,500.00	\$ -	\$ 2,500.00	100.00%
25-1-61013	RECRUITING EXPENSE	\$ 1,500.00	\$ 670.00	\$ 830.00	55.33%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ -	\$ 2,000.00	100.00%
25-1-61015	TRAINING EXPENSE	\$ 30,000.00	\$ 785.90	\$ 29,214.10	97.38%
25-1-61016	CONFERENCE EXPENSE	\$ 6,000.00	\$ -	\$ 6,000.00	100.00%
25-1-61017	SHOP EXPENSE	\$ 3,000.00	\$ -	\$ 3,000.00	100.00%
25-1-61018	EMS SUPPLIES	\$ 5,000.00	\$ 22.75	\$ 4,977.25	99.55%
25-1-61019	INSURANCE	\$ 70,000.00	\$ -	\$ 70,000.00	100.00%
25-1-61021	TRAVEL EXPENSE	\$ 2,500.00	\$ -	\$ 2,500.00	100.00%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 6,500.00	\$ -	\$ 6,500.00	100.00%
25-1-61023	UNIFORM ALLOWANCE	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
25-1-61024	FUELS AND LUBRICANTS	\$ 28,000.00	\$ 2,342.49	\$ 25,657.51	91.63%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ -	\$ 650.00	100.00%
25-1-61026	RADIO MAINTENANCE	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
25-1-61027	COMPUTER MAINTENANCE	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
25-1-61031	LEGAL SERVICES	\$ 20,000.00	\$ 73.50	\$ 19,926.50	99.63%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-61033	APPLIANCES	\$ 4,500.00	\$ -	\$ 4,500.00	100.00%
25-1-61037	ADMINISTRATION SERVICES	\$ 40,000.00	\$ 388.79	\$ 39,611.21	99.03%
25-1-61042	SAFETY/PROTECTIVE CLOTHING	\$ 6,000.00	\$ 199.95	\$ 5,800.05	96.67%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 8,500.00	\$ 17.99	\$ 8,482.01	99.79%
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61050	DISPATCH SERVICES	\$ 89,300.00	\$ 7,860.43	\$ 81,439.57	91.20%

Account Number	Description	Budget	End Bal	Available	% Available
25-1-61055	MEDICAL MEMBERSHIPS	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
25-1-61056	HEALTH AND WELFARE	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
25-1-61057	VEHICLE MAINTENANCE	\$ 35,000.00	\$ 518.66	\$ 34,481.34	98.52%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 400.00	\$ -	\$ 400.00	100.00%
25-1-61063	GRANT EXPENDITURES	\$ 165,000.00	\$ -	\$ 165,000.00	100.00%
25-1-61064	EQUIPMENT TESTING	\$ 15,000.00	\$ -	\$ 15,000.00	100.00%
25-1-61065	SCBA MAINTENANCE	\$ 2,500.00	\$ 17.18	\$ 2,482.82	99.31%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,200.00	\$ 548.06	\$ 651.94	54.33%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-61094	HEALTH/MEDICAL	\$ 14,000.00	\$ -	\$ 14,000.00	100.00%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ -	\$ 4,000.00	100.00%
	<b>MATL SUPP &amp; EXP</b>	<b>\$ 728,750.00</b>	<b>\$ 21,451.98</b>	<b>\$ 707,298.02</b>	<b>97.06%</b>
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 26,000.00	\$ -	\$ 26,000.00	100.00%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 30,000.00	\$ -	\$ 30,000.00	100.00%
25-1-71003	MAJOR EQUIPMENT	\$ 12,000.00	\$ -	\$ 12,000.00	100.00%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ -	\$ 8,500.00	100.00%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 8,000.00	\$ -	\$ 8,000.00	100.00%
25-1-71015	HOSE REPLACEMENT	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
25-1-71138	COMPUTER EXPENSE	\$ 20,000.00	\$ -	\$ 20,000.00	100.00%
25-1-71139	TRAINING EQUIPMENT	\$ 12,000.00	\$ -	\$ 12,000.00	100.00%
	<b>CAPITAL OUTLAY</b>	<b>\$ 124,000.00</b>	<b>\$ -</b>	<b>\$ 124,000.00</b>	<b>100.00%</b>
25-1-90001	CONTINGENCIES	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
	<b>CONTINGENCY</b>	<b>\$ 125,000.00</b>	<b>\$ -</b>	<b>\$ 125,000.00</b>	<b>100.00%</b>
25-5-92006	ENDING FUND BALANCE	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
	<b>UNAPPROPRIATED</b>	<b>\$ 700,000.00</b>	<b>\$ -</b>	<b>\$ 700,000.00</b>	<b>100.00%</b>
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ -	\$ 14,000.00	100.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 110,000.00	\$ -	\$ 110,000.00	100.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 46,000.00	\$ -	\$ 46,000.00	100.00%
	<b>TRANSFER OUT</b>	<b>\$ 170,000.00</b>	<b>\$ -</b>	<b>\$ 170,000.00</b>	<b>100.00%</b>
25-1-93001	LEASE PRINCIPAL	\$ 50,825.00	\$ -	\$ 50,825.00	100.00%
25-1-93002	LEASE INTEREST	\$ 2,652.00	\$ -	\$ 2,652.00	100.00%
	<b>DEBT SERVICE</b>	<b>\$ 53,477.00</b>	<b>\$ -</b>	<b>\$ 53,477.00</b>	<b>100.00%</b>
<b>Expense Total</b>		<b>\$ 3,019,727.00</b>	<b>\$ 174,708.78</b>	<b>\$ 2,845,018.22</b>	<b>94.21%</b>

## BANK ACCOUNT BALANCE COMPARISON

<u>May 31, 2020</u>		<u>May 31, 2021</u>	
Columbia Bank Checking	\$ 86,853.69	Columbia Bank Checking	\$ 221,021.01
Columbia Bank MM	\$ 44,561.47	Columbia Bank MM	\$ 351,300.25
Local Gov't Pool	\$ 1,945,287.61	Local Gov't Pool	\$ 1,936,291.87
<b>Sub Total</b>	<b>\$ 2,076,702.77</b>	<b>Sub Total</b>	<b>\$ 2,508,613.13</b>
<b><i>OPERATING BUDGET AHEAD \$431,910.36</i></b>			
2015 Bond	\$ 290,809.68	2015 Bond	\$ 30,669.52
<b>Grand Total</b>	<b>\$ 2,367,512.45</b>	<b>Grand Total</b>	<b>\$ 2,539,282.65</b>
<b>OVERALL AHEAD \$171,770.20</b>			

<u>June 30, 2020</u>		<u>June 30, 2021</u>	
Columbia Bank Checking	\$ 550,888.46	Columbia Bank Checking	\$ 161,609.77
Columbia Bank MM	\$ 94,851.10	Columbia Bank MM	\$ 247,640.10
Local Gov't Pool	\$ 1,317,272.13	Local Gov't Pool	\$ 1,972,297.80
<b>Sub Total</b>	<b>\$ 1,963,011.69</b>	<b>Sub Total</b>	<b>\$ 2,381,547.67</b>
<b><i>OPERATING BUDGET AHEAD \$418,535.98</i></b>			
2015 Bond	\$ 113,576.68	2015 Bond	\$ 30,669.52
<b>Grand Total</b>	<b>\$ 2,076,588.37</b>	<b>Grand Total</b>	<b>\$ 2,412,217.19</b>
<b>OVERALL AHEAD \$335,628.82</b>			

<u>July 31, 2020</u>		<u>July 31, 2021</u>	
Columbia Bank Checking	\$ 86,853.69	Columbia Bank Checking	\$ 122,901.03
Columbia Bank MM	\$ 44,561.47	Columbia Bank MM	\$ 155,331.24
Local Gov't Pool	\$ 1,945,287.61	Local Gov't Pool	\$ 1,981,584.28
<b>Sub Total</b>	<b>\$ 2,076,702.77</b>	<b>Sub Total</b>	<b>\$ 2,259,816.55</b>
<b><i>OPERATING BUDGET AHEAD \$183,113.78</i></b>			
2015 Bond	\$ 290,809.68	2015 Bond	\$ 30,669.52
<b>Grand Total</b>	<b>\$ 2,367,512.45</b>	<b>Grand Total</b>	<b>\$ 2,290,486.07</b>
<b>OVERALL AHEAD -\$77,026.38</b>			

## 2021 2<sup>nd</sup> Quarter Wednesday Evening Drill Participation

Data used for this report is rendered from the number of current active personnel on our roll sheets (67 as of this writing) divided by the number of personnel that attended drill night.

Additional information; normally, our drill nights follow a consistent training activity schedule as listed below:

- 1<sup>st</sup> Wed. Safety Committee, Apparatus Inspections, EMS Related Topic
- 2<sup>nd</sup> Wed. Officer's Meeting, Apparatus Inspections, Association Meetings
- 3<sup>rd</sup> Wed. Apparatus Inspections, Fire Related Topic
- 4<sup>th</sup> Wed. Apparatus Inspections, Fire Related Topic
- 5<sup>th</sup> Wed. When fifth Wednesdays are present in the month, Officer or specialty training is given

In addition to the activities listed above, support service members conduct training that may not be related to the primary topic.

**Please keep in mind that COVID-19 emergency has skewed this data as compared to previous reports and/or years.**

April	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 <sup>st</sup> Wed.	30	47%	Inspections and EMS
2 <sup>nd</sup> Wed.	25	39%	Inspections, Hose Work, Meetings
3 <sup>rd</sup> Wed.	33	52%	Inspections, Meetings
4 <sup>th</sup> Wed.	34	54%	Inspections, Hazardous Materials, EMS

May	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 <sup>st</sup> Wed.	41	64%	Inspections and EMS
2 <sup>nd</sup> Wed.	19	30%	Inspections, Meetings
3 <sup>rd</sup> Wed.	34	54%	Inspections, Tender/Pump operations
4 <sup>th</sup> Wed.	26	41%	Inspections, Pumper Operations

June	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 <sup>st</sup> Wed.	27	42%	Inspections, Pump Operations
2 <sup>nd</sup> Wed.	25	39%	Inspections, Officer Meeting
3 <sup>rd</sup> Wed.	26	41%	Inspections, Tender/Pump Operations, Wildland
4 <sup>th</sup> Wed.	20	32%	Inspections, Tender/Pump Operation, Wildland
5 <sup>th</sup> Wed.			No Drill





## 2021 2<sup>nd</sup> Quarter Public Education, Public Assistance, and Volunteer Work Detail Events

Public education and public assistance events can include many different functions; school assemblies, first Fridays, installing smoke alarms and batteries, School Sports EMS Standby etc. Work Details are when a volunteer(s) helps with maintenance, cleaning, etc.

### April

Event	# of Events	# of Hours
Work Details	4	13
Public Education	3	11
Totals		7

### May

Event	# of Events	# of Hours
Work Details	9	34
Public Education	1	4
Totals		38

### June

Event	# of Events	# of Hours
Work Details	2	14
Public Education	5	17
Totals		31.5

Calls for Service Comparison  
 April through June 2020  
 And  
 April through June 2021

<b>2020</b>	<b># of Calls</b>	<b>2021</b>	<b># of Calls</b>	<b>% Difference</b>
Fire	14	Fire	21	+50%
EMS	118	EMS	141	+19%
Hazardous Cond.	10	Hazardous Cond.	29	+190%
Service Call	30	Service Call	58	+93%
Good Intent	41	Good Intent	68	+66%
False Alarm	14	False Alarm	11	-21%
Severe Weather	0	Severe Weather	1	+100%
Totals	227	Totals	329	<b>+45%</b>